

MONTHLY PERFORMANCE REPORT

September 2016

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Version: **V1.0**

Published by the Policy, Engagement & Communication Team

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Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2016/17	Annual target for 2016/17
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2017)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2016-2017 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber

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Expected Outcome At risk of missing target
Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	September 2016	69.2%	85%	85%			<p>For September 2016 the figure of 69.2% is made up of 281 successful visits, 82 unsuccessful visits (visits refused by the child/young person or the young person wasn't seen during the visit) and 43 outstanding visits.</p> <p>Currently the percentage of successful visits for missing children living in the local area is 76.1%, while 94.8% have been offered a visit. The percentage of successful visits for children looked after by Southend but placed out of borough is 61.0%, with 76.3% offered a visit. The percentage of successful visits for children looked after by other local authorities placed in Southend is 26.3%, with 63.2% offered a visit.</p>	People Scrutiny
CP 1.5	Rate of Looked After Children (LAC) per 10,000 [Monthly Snapshot]	Goldilocks	September 2016	72.9	57.3-68.3	57.3-68.3			<p>The number of looked after children remain above target at 72.9 per 10,000 population against a target range of 57.3-68.3. The Children's Service Improvement plan will address some of this as it is anticipated that more children will be supported to remain with their family. In addition work is being undertaken to design a service to support the parent's of adolescents to give appropriate parenting to their children during times of crisis preventing them from becoming looked after. A panel to decide whether children should become looked after is in development and this should also lead to a reduction in numbers of looked after children. These changes will take some time to implement. The changes will</p>	People Scrutiny





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									begin to take effect during quarter 4.	
CP 3.2	Delayed transfers of care from hospital for social care per 100,000 population (ASCOF 2C(2)) [Year to date average]	Aim to Minimise	September 2016	1.91	1.43	1.43			There have been 16 delays attributed to Social Care so far this year. This is made up of 13 delays from the acute side (Southend Hospital) and 3 from the Non-Acute (SEPT/Rochford). Our current performance remains above the regional average.	People Scrutiny
CP 3.5	Number of Children Involved with Early Help Assessments (cumulative)	Aim to Maximise	September 2016	902	1,002	2,000			The number of children involved in EHA is below target this month. The numbers are currently draft whilst we continue to refine our database. We expect the numbers to increase next month when reporting mechanisms are refined and referrals from schools increase after the dip in the summer holidays.	People Scrutiny



Expected Outcome At risk of missing target
Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	September 2016	4128	3773	7389			Southend Community Safety Partnership have progressed a number of key recommendations from the 16/17 Strategic Intelligence Assessment. This includes a multiagency focus on certain key high crime areas such as York Road (Operation Stonegate), a review of crimes that are causing concern (violent crime), and improved strategic and operational links between the key partnership boards. The development of the Community Safety Hub will enhance partnership approaches to tackling crime and ASB within Southend. An all member briefing with senior Police officers is being held on 23 November to review crime statistics. In addition, the in-depth scrutiny review on enforcement is progressing and is due to take evidence from the Police and Crime Commissioner, among a range of other sources.	Policy & Resources Scrutiny







MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	September 2016	50.56%*	54.00%	54.00%			Reported quarterly.*September update- This figure currently is unvalidated. By the end of December 2016 this data should be validated. Veolia completed their new waste collection service roll out which included a new blue box recycling service stream, which will take time to embed across the borough. There is also a national downturn in recycling rates in the Essex region, which has seen a decrease in recycling rates. It is a very challenging target and too early to predict end of year performance at the moment.	Place Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Corporate Services



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	% of Council Tax for 2016/17 collected in year [Cumulative]	Aim to Maximise	September 2016	52.70%	52.80%	97.20%			Although collection is slightly down in Council Tax for the current financial year targeted recovery is now underway to increase collection over the remaining months to reach the end of year target. Since 1st April 2016 the net collectable position has increased due to new properties and the removal of single person discounts from the review that has just taken place.	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]	Aim to Maximise	September 2016	53.50%	54.50%	97.80%			For NDR we have identified a few ratepayers who last year paid in full at the beginning of the year and now have changed to monthly instalments. We have been profiling and are confident collection will be on target at the end of the financial year. We are now receiving payments from Enforcement Agents on debts that have recently been issued to them for collection.	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	September 2016	3.36	3.01	7.20			For the last two months the council has not met its target for sickness absence, and is currently not meeting the cumulative target. HR continue to support departments with absence management by providing advice and guidance. DMT's continue to work with HR BP's to ensure high sickness levels are being addressed.	Policy & Resources Scrutiny





Expected Outcome Some slippage against target
Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation (ASCOF 1H) [Year to date Snapshot]	Aim to Maximise	September 2016	63.3%	66%	66%			The measure is just below target with 336 clients in contact with SEPT (South Essex Partnership Trust) in stable accommodation, out of 531 in contact with SEPT.	People Scrutiny
CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]	Aim to Maximise	September 2016	81%	86%	86%			For the period April - June which is reported 3 months later in September 2016, 79 people started reablement, of which 64 were at home 91 days later, which is 81%.	People Scrutiny
CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]	Aim to Maximise	September 2016	29.45%	30%	30%			Calculation is 548 Direct Payments divided by 1861 clients = 29.45%. The increase from August is due to staff being reminded in supervisions and appraisals and team meetings We have also had adults wishing to take a DP to move to a Dom care provider of their choice	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	September 2016	63	45	45			Missed collections are returning to normal low levels as the roll out has completed, also increased collections by 460,000 per month. This includes New Paper/Card Collection, Garden Waste Collection, reintroduction of Textiles Collection and WEEE (waste electrical and electronic equipment) collections that will make this a challenging target but one that we still aim to meet by end of year	Place Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	September 2016	406	530	1,300			Final quit data for September is unlikely to be available until the end of November 2016. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	September 2016	2,280	2,632	5,673			Data from the outreach provider has been received and is being verified. This data will be included in the figures for next month. The health check trajectory remains on track to hit target by the end of the year.	People Scrutiny

Section 2: 2016-2017 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

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Performance Data Expected Outcome: At risk of missing target 6 On course to achieve target 13 Some slippage against target 9











Priority 1. • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	September 2016	4128	3773	7389			Dipti Patel	Policy & Resources Scrutiny
CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation (ASCOF 1H) [Year to date Snapshot]	Aim to Maximise	September 2016	63.3%	66%	66%			Sharon Houlden	People Scrutiny
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	September 2016	69.2%	85%	85%			John O'Loughlin	People Scrutiny
CP 1.4	Rate of children subject to a Child Protection Plan per 10,000 (not including temps) [Monthly Snapshot]	Goldilocks	September 2016	54.9	45.7-52.3	45.7-52.3			John O'Loughlin	People Scrutiny
CP 1.5	Rate of Looked After Children (LAC) per 10,000 [Monthly Snapshot]	Goldilocks	September 2016	72.9	57.3-68.3	57.3-68.3			John O'Loughlin	People Scrutiny

Priority 2. • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	September 2016	63	45	45			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	September 2016	95%	92%	92%			Dipti Patel	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	September 2016	50.56%	54.00%	54.00%			Dipti Patel	Place Scrutiny

Priority 3. • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]	Aim to Maximise	September 2016	81%	86%	86%			Sharon Houlden	People Scrutiny
CP 3.2	Delayed transfers of care from hospital for social care per 100,000 population (ASCOF 2C(2)) [Year to date average]	Aim to Minimise	September 2016	1.91	1.43	1.43			Sharon Houlden	People Scrutiny
CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]	Aim to Maximise	September 2016	29.45%	30%	30%			Sharon Houlden	People Scrutiny
CP 3.4	Proportion of adults with learning disabilities in paid employment [Monthly Snapshot]	Aim to Maximise	September 2016	10%	10%	10%			Sharon Houlden	People Scrutiny
CP 3.5	Number of Children Involved with Early Help Assessments	Aim to Maximise	September 2016	902	1,002	2,000			John O'Loughlin	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
	(cumulative)									
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events [Cumulative]	Aim to Maximise	September 2016	2,099,672	2,000,000	4,000,000	✓	↑	Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	September 2016	40	20	40	✓	↑	James Williams	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	September 2016	406	530	1,300	⚠	↓	Liesel Park	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	September 2016	2,280	2,632	5,673	⚠	↓	Margaret Gray	People Scrutiny

Priority 4. • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for business' and that new, developing and existing enterprise is nurtured and supported. Ensure continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2016/17 collected in year [Cumulative]	Aim to Maximise	September 2016	52.70%	52.80%	97.20%	⚠	↓	Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]	Aim to Maximise	September 2016	53.50%	54.50%	97.80%	⚠	↓	Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	September 2016	91.30%	79.00%	79.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	September 2016	90.76%	84.00%	84.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	September 2016	94.56%	90.00%	90.00%	✓	↓	Peter Geraghty	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.8	Current Rent Arrears as % of rent due [Monthly Snapshot]	Aim to Minimise	September 2016	1.57%	1.7%	1.7%	✓	↓	Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	The % of children in good or outstanding Schools [Monthly Snapshot]	Aim to Maximise	September 2016	88.6%	75%	75%	✓	↑	Brin Martin	People Scrutiny

Priority 5. •Work with & listen to our communities & partners to achieve better outcomes for all •Enable communities to be self-sufficient & foster pride in the town •Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering in Culture Services [Cumulative]	Aim to Maximise	September 2016	8,525	6,500	13,000	✓	↑		Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	September 2016	87.16%	80.00%	80.00%	✓	↓	Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.3	Number of payments made online [Cumulative]	Aim to Maximise	September 2016	37,822	29,162	50,000	✓	↑	Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	September 2016	3.36	3.01	7.20	⚠	↓	Joanna Ruffle	Policy & Resources Scrutiny

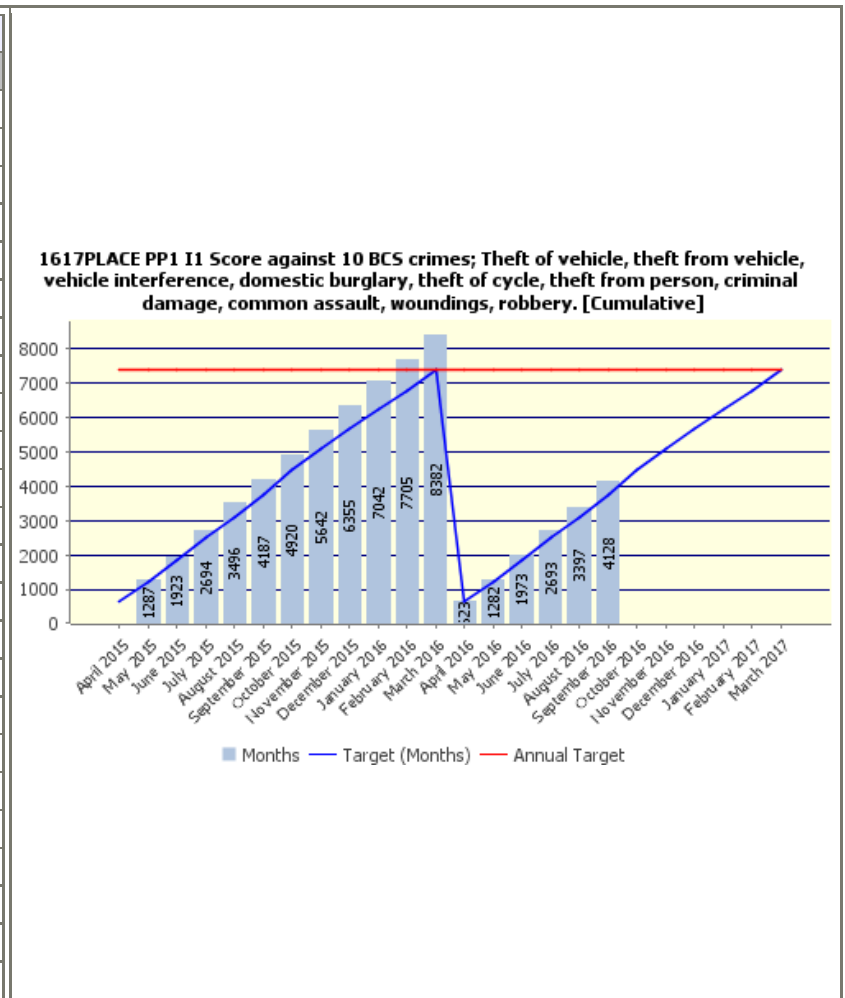
Section 3: Detail of indicators rated Red or Amber

Priority 1. • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

Expected Outcome: At risk of missing target 3 Some slippage against target 1

CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]			<p>September 2016 result</p> <p>3848 3773 0 4128 10000</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Dipti Patel			
Year Introduced	2007			

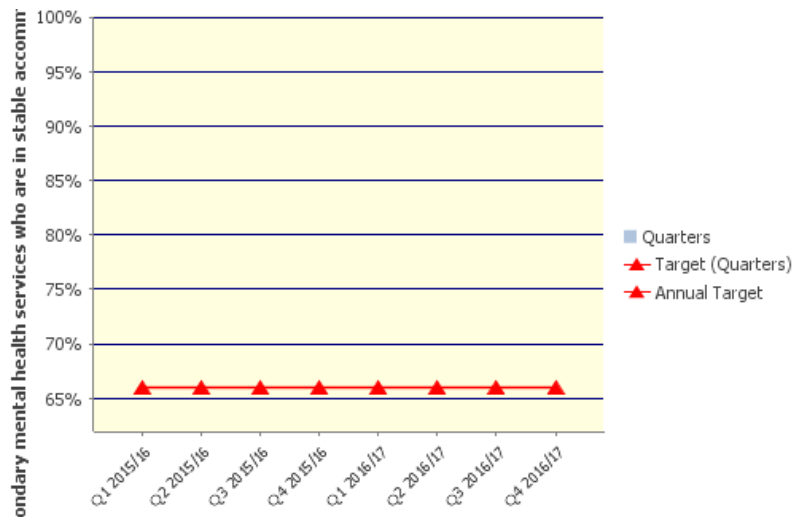
Date Range 1		
	Value	Target
April 2015	N/A	626
May 2015	1287	1231
June 2015	1923	1857
July 2015	2694	2532
August 2015	3496	3102
September 2015	4187	3773
October 2015	4920	4478
November 2015	5642	5078
December 2015	6355	5665
January 2016	7042	6235
February 2016	7705	6754
March 2016	8382	7389
April 2016	623	626
May 2016	1282	1231
June 2016	1973	1857
July 2016	2693	2532
August 2016	3397	3102
September 2016	4128	3773
October 2016		4478
November 2016		5078
December 2016		5665
January 2017		6235
February 2017		6754
March 2017		7389




Southend Community Safety Partnership have progressed a number of key recommendations from the 16/17 Strategic Intelligence Assessment. This includes a multiagency focus on certain key high crime areas such as York Road (Operation Stonegate), a review of crimes that are causing concern (violent crime), and improved strategic and operational links between the key partnership boards. The development of the Community Safety Hub will enhance partnership approaches to tackling crime and ASB within Southend. An all member briefing with senior Police officers is being held on 23 November to review crime statistics. In addition, the in-depth scrutiny review on enforcement is progressing and is due to take evidence from the Police and Crime Commissioner, among a range of other sources'

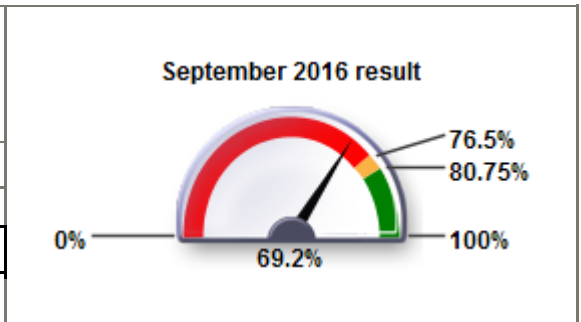
CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation (ASCOF 1H) [Year to date Snapshot]			<p style="text-align: center;">September 2016 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Sharon Houlden			
Year Introduced	2013			

Date Range 1		
	Value	Target
April 2015	70.9%	66%
May 2015	71.3%	66%
June 2015	69.6%	66%
Q1 2015/16		
July 2015	70.4%	66%
August 2015	70.7%	66%
September 2015	69.9%	66%
Q2 2015/16		
October 2015	69%	66%
November 2015	68.2%	66%
December 2015	68.6%	66%
Q3 2015/16		
January 2016	69.7%	66%
February 2016	68.3%	66%
March 2016	67.5%	66%
Q4 2015/16		
April 2016	64.1%	66%
May 2016	63.5%	66%
June 2016	63.4%	66%
Q1 2016/17		
July 2016	63.7%	66%
August 2016	63.7%	66%
September 2016	63.3%	66%
Q2 2016/17		
October 2016		
November 2016		
December 2016		
Q3 2016/17		
January 2017		
February 2017		
March 2017		
Q4 2016/17		

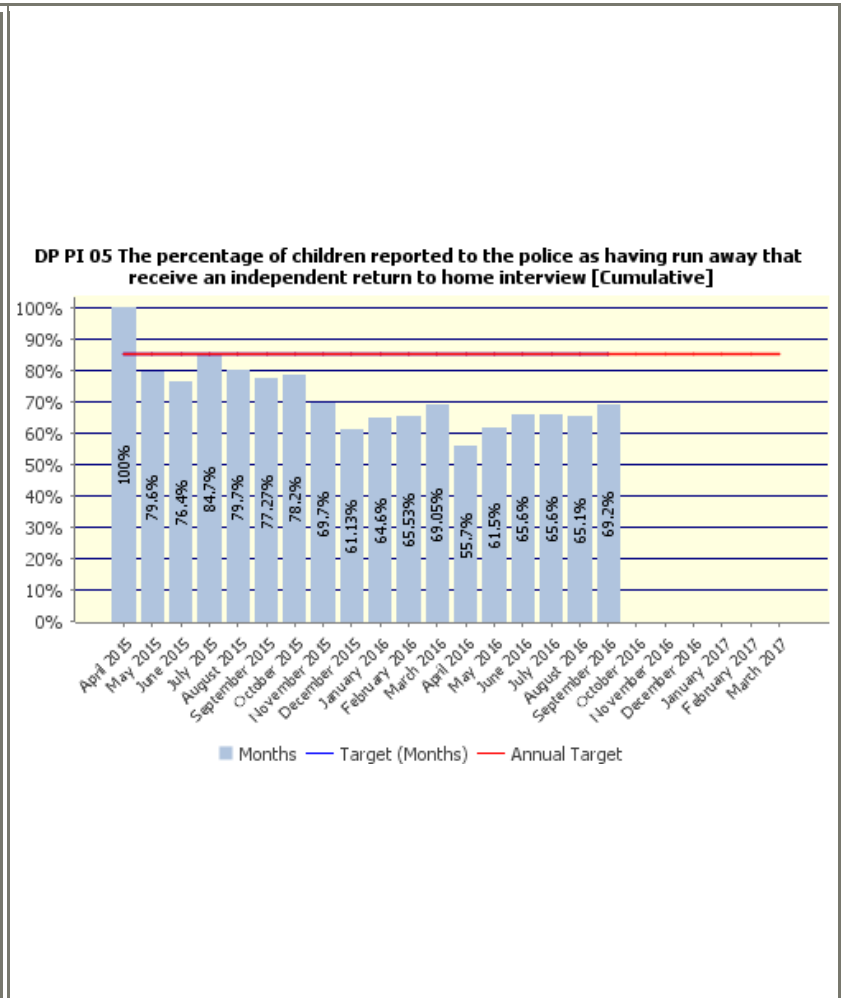


The measure is just below target with 336 clients in contact with SEPT (South Essex Partnership Trust) in stable accommodation, out of 531 in contact with SEPT.

CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced	2013		



Date Range 1		
	Value	Target
April 2015	100%	85%
May 2015	79.6%	85%
June 2015	76.4%	85%
July 2015	84.7%	85%
August 2015	79.7%	85%
September 2015	77.27%	85%
October 2015	78.2%	85%
November 2015	69.7%	85%
December 2015	61.13%	85%
January 2016	64.6%	85%
February 2016	65.53%	85%
March 2016	69.05%	85%
April 2016	55.7%	85%
May 2016	61.5%	85%
June 2016	65.6%	85%
July 2016	65.6%	85%
August 2016	65.1%	85%
September 2016	69.2%	85%
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		




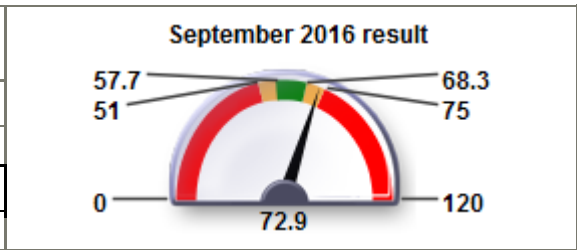
For September 2016 the figure of 69.2% is made up of 281 successful visits, 82 unsuccessful visits (visits refused by the child/young person or the young person wasn't seen during the visit) and 43 outstanding visits.

Currently the percentage of successful visits for missing children living in the local area is 76.1%, while 94.8% have been offered a visit.

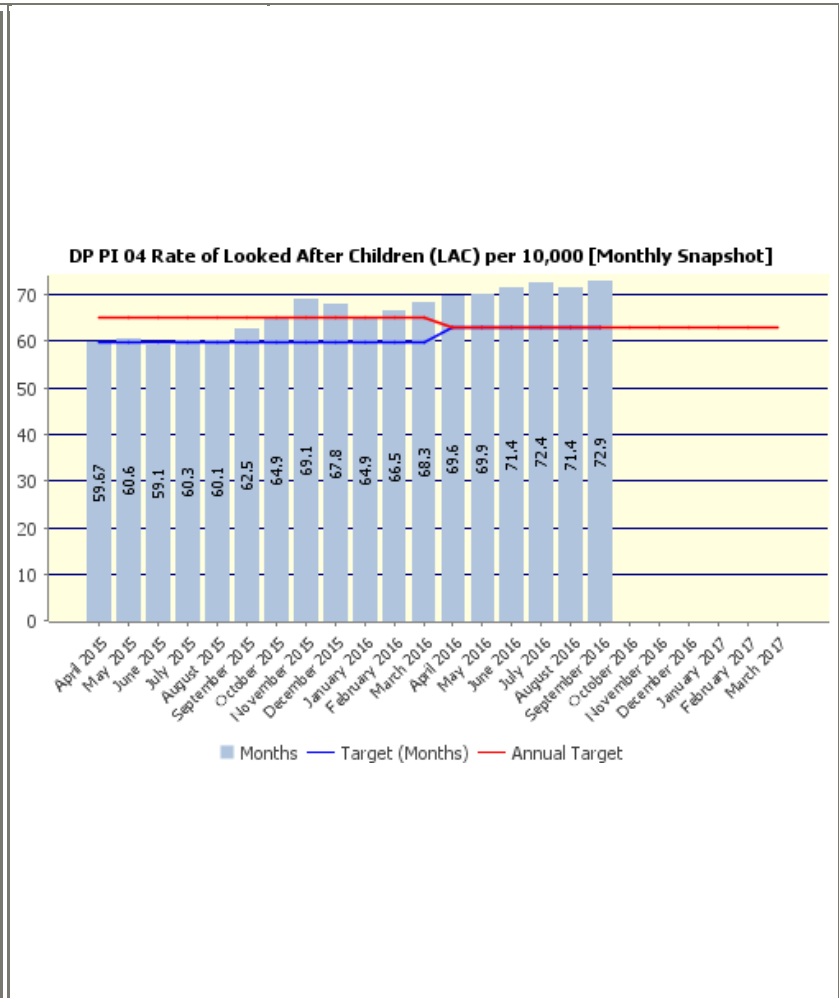
The percentage of successful visits for children looked after by Southend but placed out of borough is 61.0%, with 76.3% offered a visit.

The percentage of successful visits for children looked after by other local authorities placed in Southend is 26.3%, with 63.2% offered a visit.

CP 1.5	Rate of Looked After Children (LAC) per 10,000 [Monthly Snapshot]		
Expected Outcome		Format	Goldilocks
Managed By	John O'Loughlin		
Year Introduced			




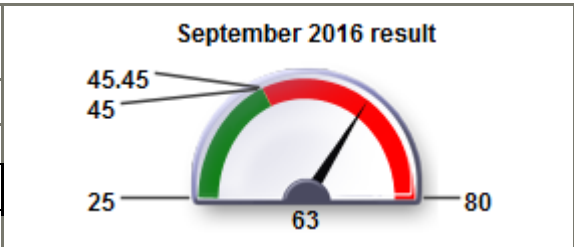
Date Range 1		
	Value	Target
April 2015	59.67	59.7
May 2015	60.6	59.7
June 2015	59.1	59.7
July 2015	60.3	59.7
August 2015	60.1	59.7
September 2015	62.5	59.7
October 2015	64.9	59.7
November 2015	69.1	59.7
December 2015	67.8	59.7
January 2016	64.9	59.7
February 2016	66.5	59.7
March 2016	68.3	59.7
April 2016	69.6	57.3-68.3
May 2016	69.9	57.3-68.3
June 2016	71.4	57.3-68.3
July 2016	72.4	57.3-68.3
August 2016	71.4	57.3-68.3
September 2016	72.9	57.3-68.3
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		



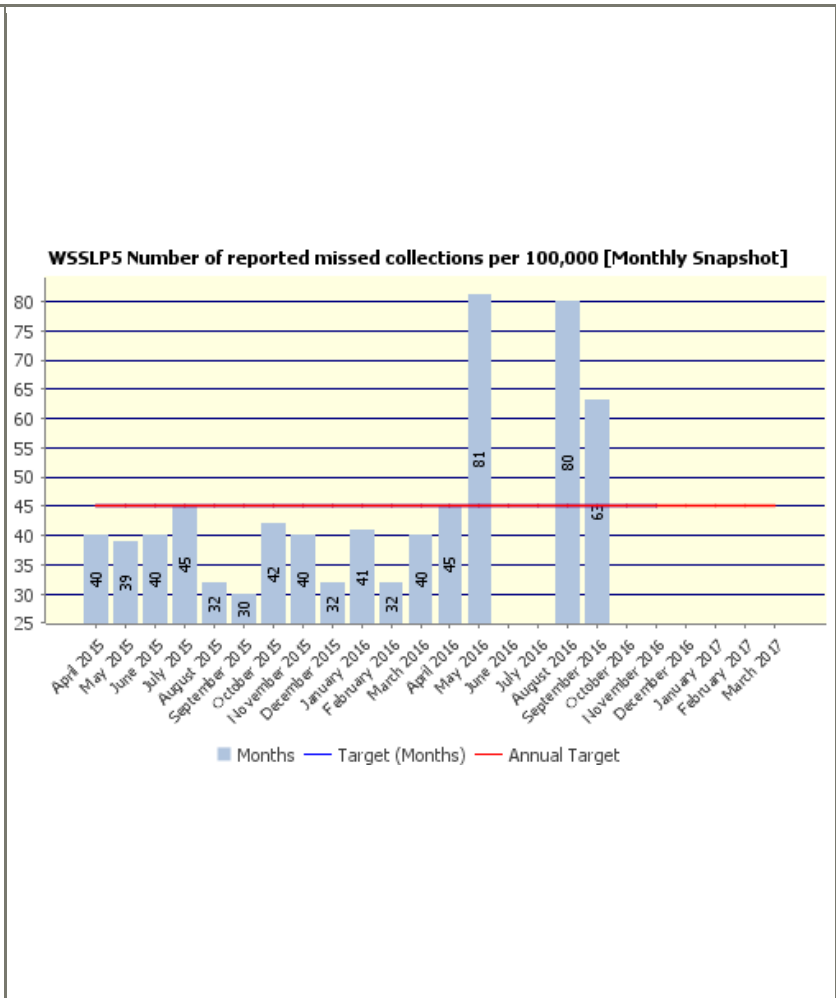
The number of looked after children remain above target at 72.9 per 10,000 population against a target range of 57.3-68.3. The Children's Service Improvement plan will address some of this as it is anticipated that more children will be supported to remain with their family. In addition work is being undertaken to design a service to support the parent's of adolescents to give appropriate parenting to their children during times of crisis preventing them from becoming looked after. A panel to decide whether children should become looked after is in development and this should also lead to a reduction in numbers of looked after children. These changes will take some time to implement. The changes will begin to take effect during quarter 4.

Priority 2. • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.
 Expected Outcome: At risk of missing target 1 Some slippage against target 1


CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]		
Expected Outcome		Format	Aim to Minimise
Managed By	Dipti Patel		
Year Introduced			

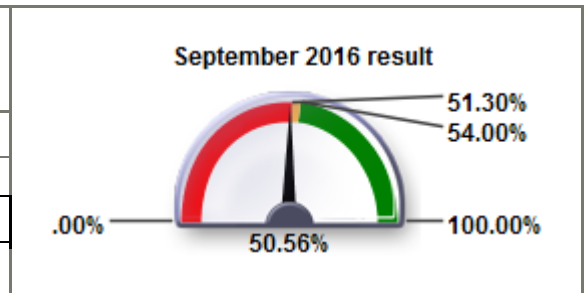


Date Range 1		
	Value	Target
April 2015	40	45
May 2015	39	45
June 2015	40	45
July 2015	45	45
August 2015	32	45
September 2015	30	45
October 2015	42	45
November 2015	40	45
December 2015	32	45
January 2016	41	45
February 2016	32	45
March 2016	40	45
April 2016	45	45
May 2016	81	45
June 2016	N/A	45
July 2016	N/A	45
August 2016	80	45
September 2016	63	45
October 2016		45
November 2016		45
December 2016		
January 2017		
February 2017		
March 2017		

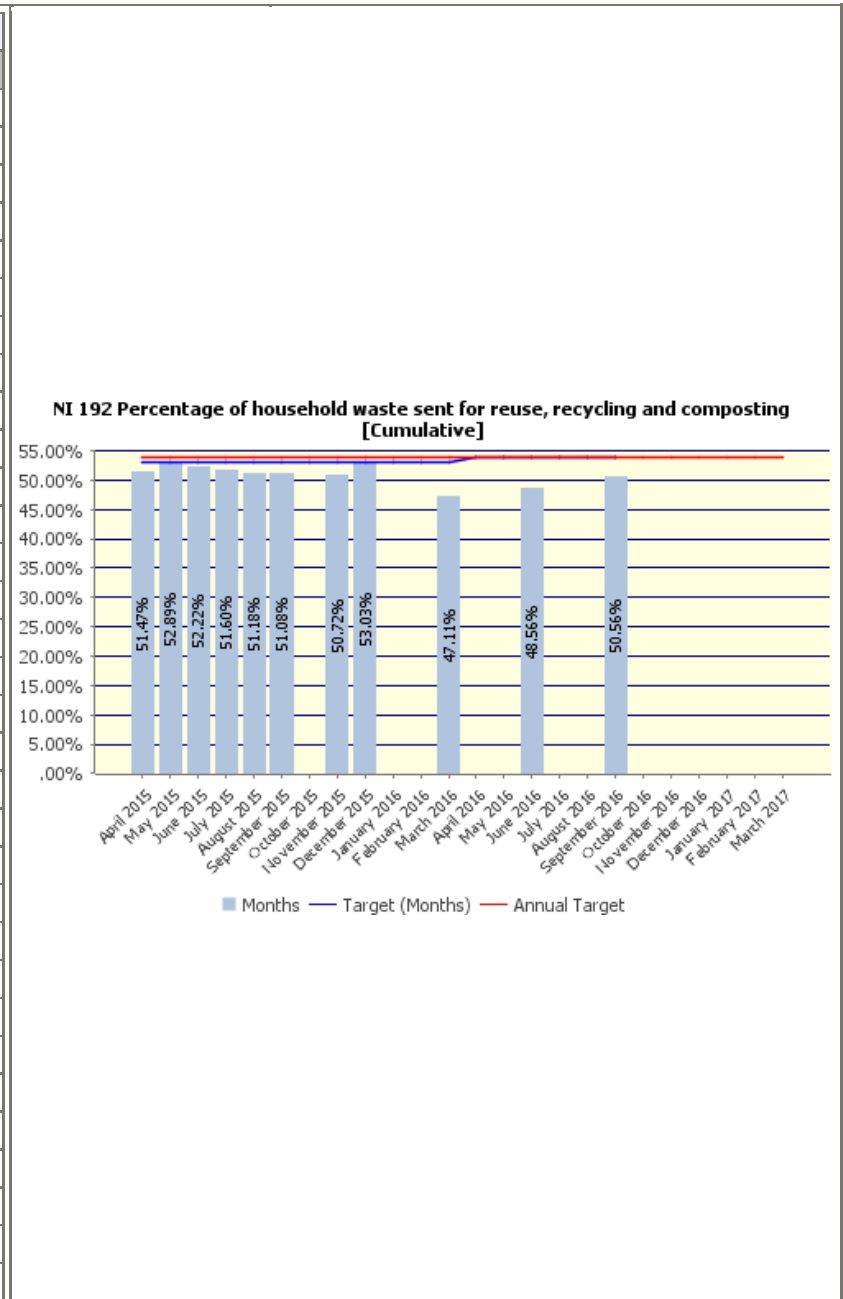


Missed collections are returning to normal low levels as the roll out has completed, also increased collections by 460,000 per month. This includes New Paper/Card Collection, Garden Waste Collection, reintroduction of Textiles Collection and WEEE (waste electrical and electronic equipment) collections that will make this a challenging target but one that we still aim to meet by end of year

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Dipti Patel		
Year Introduced	2008		




Date Range 1		
	Value	Target
April 2015	51.47%	53.00%
May 2015	52.89%	53.00%
June 2015	52.22%	53.00%
Q1 2015/16		
July 2015	51.60%	53.00%
August 2015	51.18%	53.00%
September 2015	51.08%	53.00%
Q2 2015/16		
October 2015		53.00%
November 2015	50.72%	53.00%
December 2015	53.03%	53.00%
Q3 2015/16		
January 2016		53.00%
February 2016		53.00%
March 2016	47.11%	53.00%
Q4 2015/16		
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016		
November 2016		
December 2016		
Q3 2016/17		
January 2017		
February 2017		
March 2017		
Q4 2016/17		

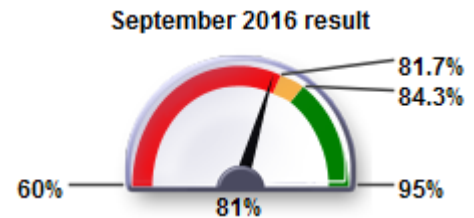


September update - * This figure currently is unvalidated, by the end of December 2016 this data should be validated. Veolia completed their new waste collection service roll out which included a new blue box recycling service stream, which will take time to embed across the borough. There is also a national downturn in recycling rates in the Essex region, which has seen a decrease in recycling rates. It is a very challenging target and too early to predict end of year performance at the moment.

Priority 3. • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

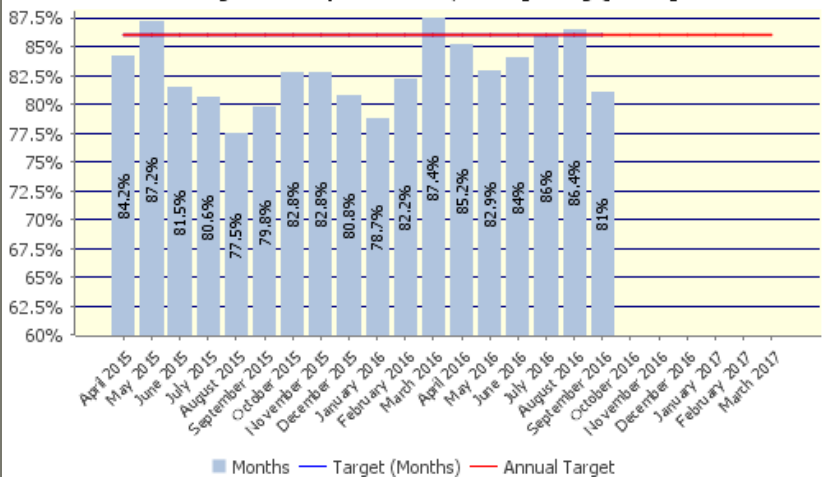
Expected Outcome: At risk of missing target 2 Some slippage against target 4

CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced			




Date Range 1		
	Value	Target
April 2015	84.2%	86%
May 2015	87.2%	86%
June 2015	81.5%	86%
Q1 2015/16		
July 2015	80.6%	86%
August 2015	77.5%	86%
September 2015	79.8%	86%
Q2 2015/16		
October 2015	82.8%	86%
November 2015	82.8%	86%
December 2015	80.8%	86%
Q3 2015/16		
January 2016	78.7%	86%
February 2016	82.2%	86%
March 2016	87.4%	86%
Q4 2015/16		
April 2016	85.2%	86%
May 2016	82.9%	86%
June 2016	84%	86%
Q1 2016/17		
July 2016	86%	86%
August 2016	86.4%	86%
September 2016	81%	86%
Q2 2016/17		
October 2016		
November 2016		
December 2016		
Q3 2016/17		
January 2017		
February 2017		
March 2017		
Q4 2016/17		

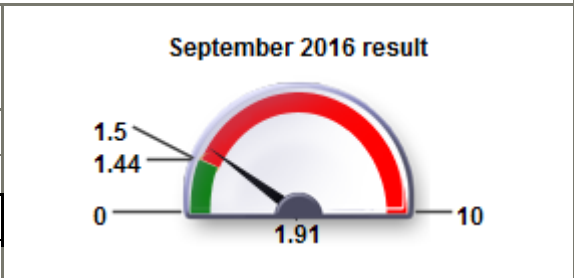
ACS SC 12 Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]



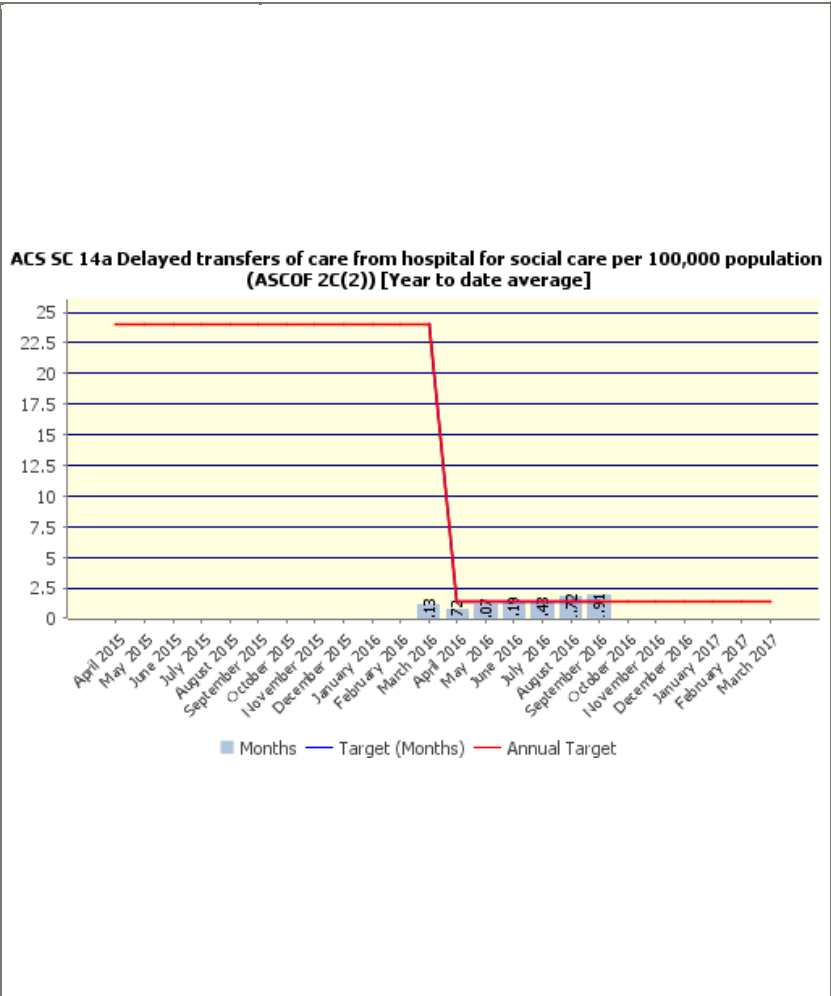
For the period April - June which is reported 3 months later in September 2016, 79 people started

reablement, of which 64 were at home 91 days later, which is 81%.


CP 3.2	Delayed transfers of care from hospital for social care per 100,000 population (ASCOF 2C(2)) [Year to date average]		
Expected Outcome		Format	Aim to Minimise
Managed By	Sharon Houlden		
Year Introduced			

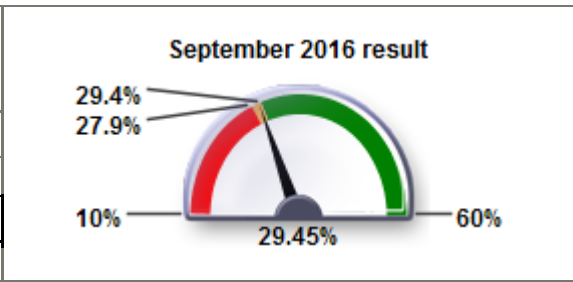


Date Range 1		
	Value	Target
April 2015		
May 2015		
June 2015		
July 2015		
August 2015		
September 2015		
October 2015		
November 2015		
December 2015		
January 2016		
February 2016		
March 2016	1.13	24
April 2016	0.72	1.43
May 2016	1.07	1.43
June 2016	1.19	1.43
July 2016	1.43	1.43
August 2016	1.72	1.43
September 2016	1.91	1.43
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		

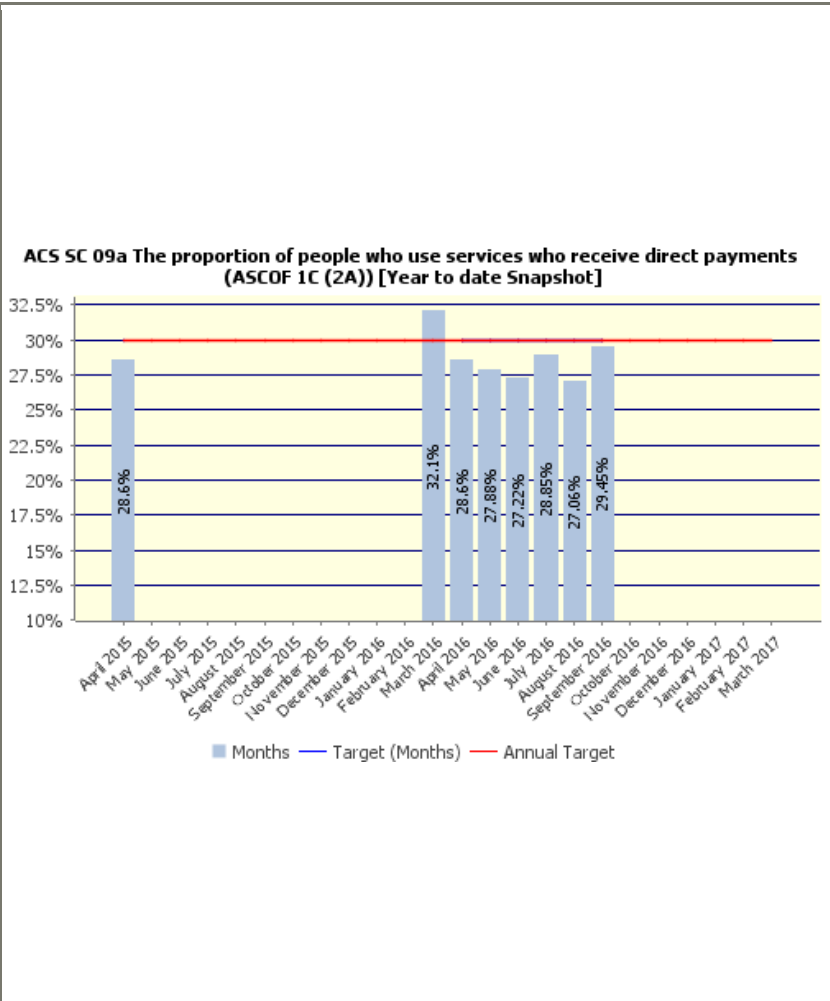


There have been 16 delays attributed to Social Care so far this year. This is made up of 13 delays from the acute side (Southend Hospital) and 3 from the Non-Acute (SEPT/Rochford). Our current performance remains above the regional average.


CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced			

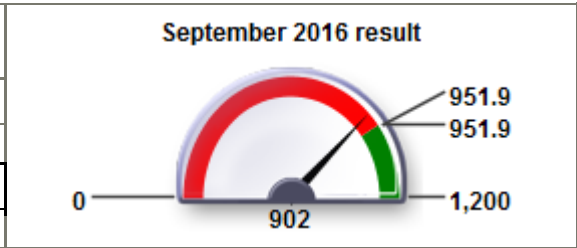


Date Range 1		
	Value	Target
April 2015	28.6%	30%
May 2015		
June 2015		
July 2015		
August 2015		
September 2015		
October 2015		
November 2015		
December 2015		
January 2016		
February 2016	N/A	
March 2016	32.1%	
April 2016	28.6%	30%
May 2016	27.88%	30%
June 2016	27.22%	30%
July 2016	28.85%	30%
August 2016	27.06%	30%
September 2016	29.45%	30%
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		

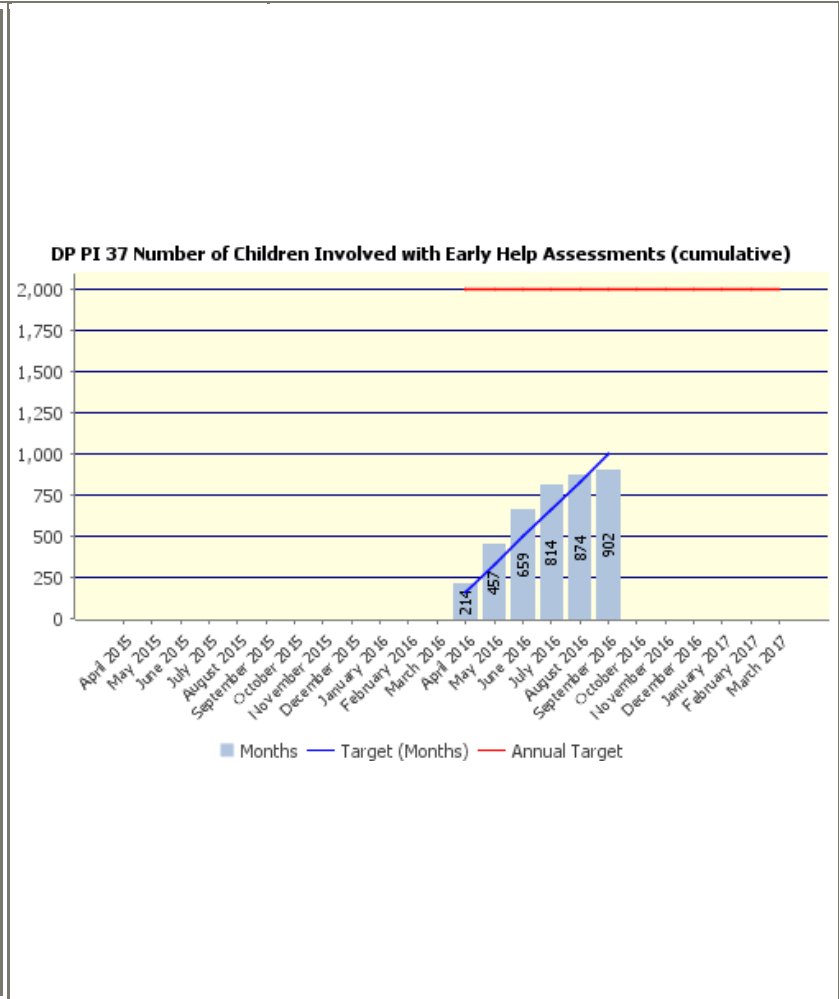


Further October update- this increase is due to staff being reminded in supervisions and appraisals and team meetings We have also had adults wishing to take a DP to move to a Dom care provider of their choice


CP 3.5	Number of Children Involved with Early Help Assessments (cumulative)		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced			

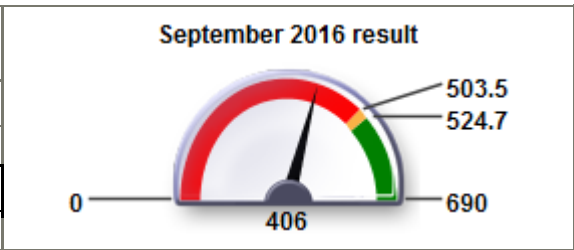


Date Range 1		
	Value	Target
April 2015		
May 2015		
June 2015		
July 2015		
August 2015		
September 2015		
October 2015		
November 2015		
December 2015		
January 2016		
February 2016		
March 2016		
April 2016	214	167
May 2016	457	333
June 2016	659	500
July 2016	814	668
August 2016	874	835
September 2016	902	1,002
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		

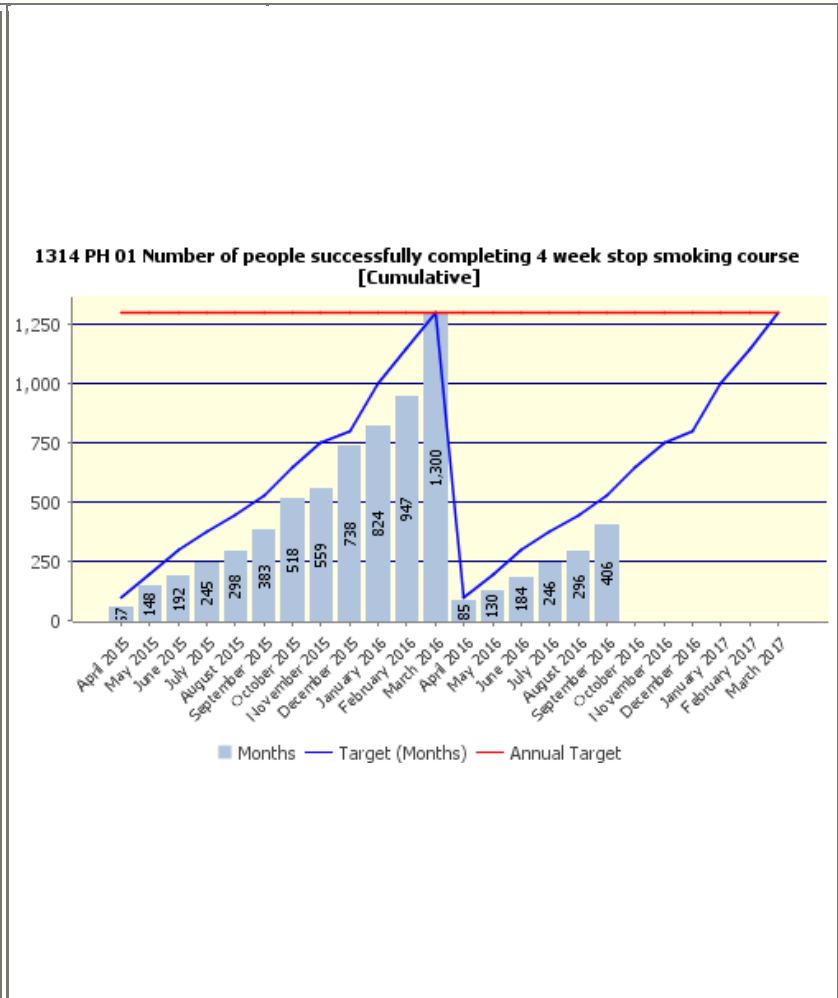


The number of children involved in EHA is below target this month. The numbers are currently draft whilst we continue to refine our database. We expect the numbers to increase next month when reporting mechanisms are refined and referrals from schools increase after the dip in the summer holidays.


CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Liesel Park		
Year Introduced			

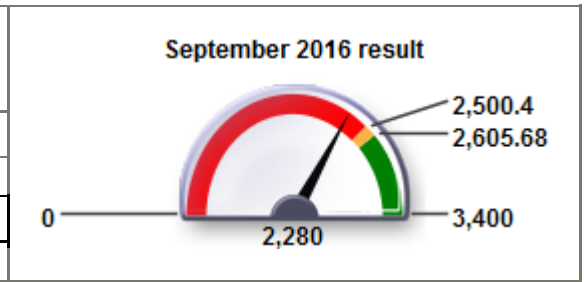


Date Range 1		
	Value	Target
April 2015	57	100
May 2015	148	200
June 2015	192	300
July 2015	245	380
August 2015	298	450
September 2015	383	530
October 2015	518	650
November 2015	559	750
December 2015	738	800
January 2016	824	1,000
February 2016	947	1,150
March 2016	1,300	1,300
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016		650
November 2016		750
December 2016		800
January 2017		1,000
February 2017		1,150
March 2017		1,300

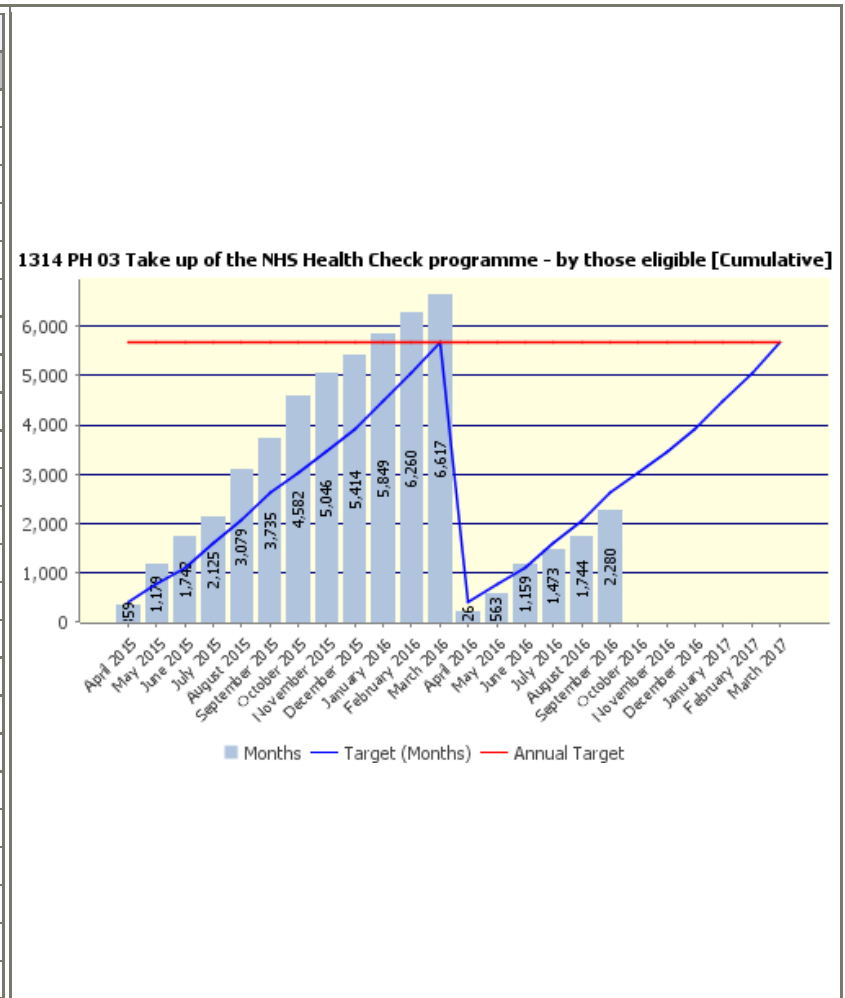


Final quit data for September is unlikely to be available until the end of November 2016. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.

CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Margaret Gray		
Year Introduced			



Date Range 1		
	Value	Target
April 2015	359	406
May 2015	1,179	763
June 2015	1,742	1,120
July 2015	2,125	1,592
August 2015	3,079	2,064
September 2015	3,735	2,632
October 2015	4,582	3,038
November 2015	5,046	3,443
December 2015	5,414	3,914
January 2016	5,849	4,482
February 2016	6,260	5,050
March 2016	6,617	5,673
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016		3,038
November 2016		3,443
December 2016		3,914
January 2017		4,482
February 2017		5,050
March 2017		5,673



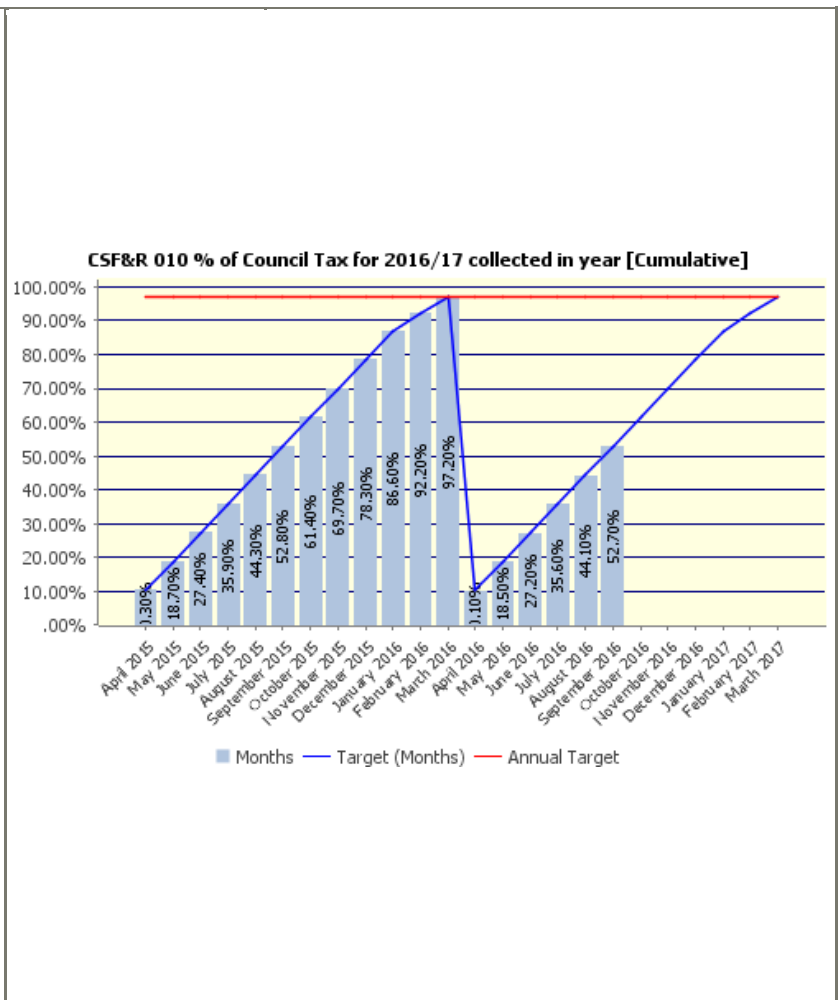
Data from the outreach provider has been received and is being verified. This data will be included in the figures for next month.
 The health check trajectory remains on track to hit target by the end of the year.

Priority 4. • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for business' and that new, developing and existing enterprise is nurtured and supported. Ensure continued regeneration of the town through a culture led agenda.


Expected Outcome: Some slippage against target 2

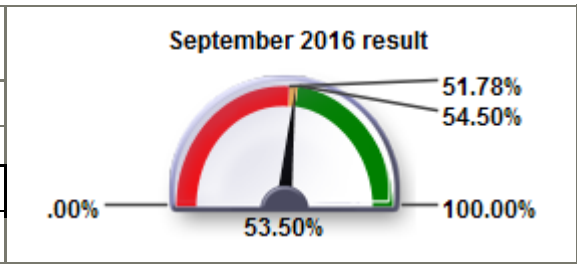
CP 4.3	% of Council Tax for 2016/17 collected in year [Cumulative]			<p>September 2016 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Joe Chesterton			
Year Introduced	2000			

Date Range 1		
	Value	Target
April 2015	10.30%	10.20%
May 2015	18.70%	18.50%
June 2015	27.40%	27.20%
July 2015	35.90%	35.80%
August 2015	44.30%	44.40%
September 2015	52.80%	52.60%
October 2015	61.40%	61.40%
November 2015	69.70%	69.80%
December 2015	78.30%	78.40%
January 2016	86.60%	86.80%
February 2016	92.20%	92.40%
March 2016	97.20%	97.00%
April 2016	10.10%	10.30%
May 2016	18.50%	18.70%
June 2016	27.20%	27.40%
July 2016	35.60%	35.90%
August 2016	44.10%	44.30%
September 2016	52.70%	52.80%
October 2016		61.40%
November 2016		69.70%
December 2016		78.30%
January 2017		86.80%
February 2017		92.20%
March 2017		97.20%

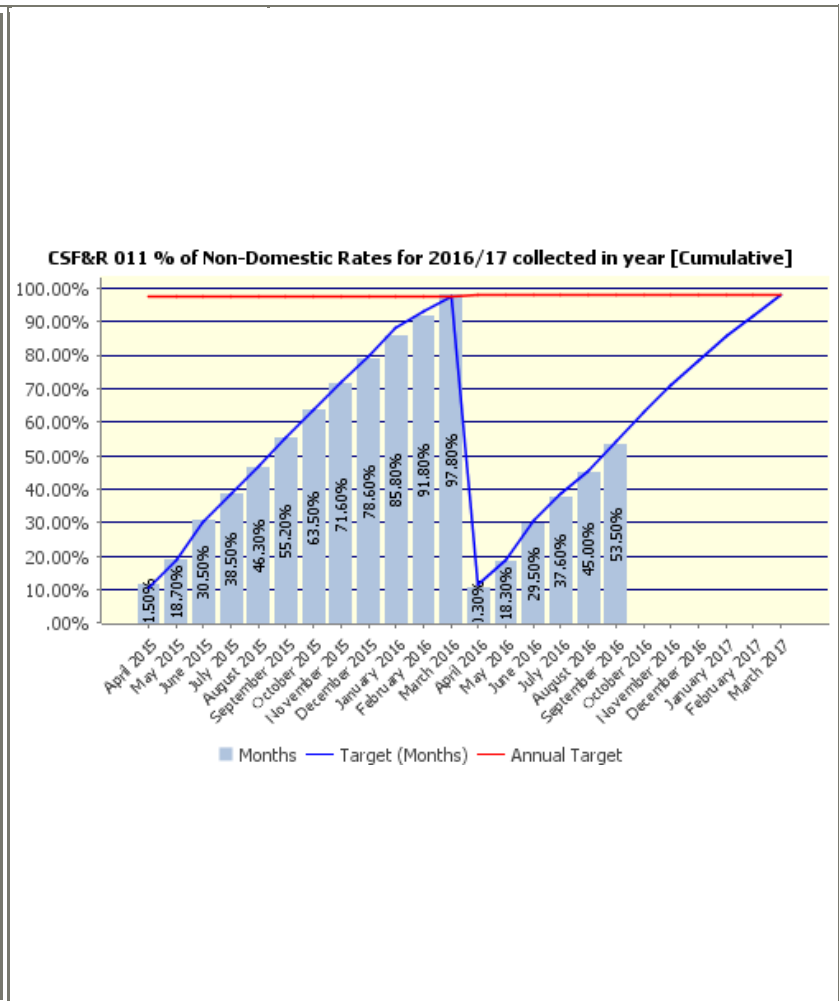


Although collection is slightly down in Council Tax for the current financial year targeted recovery is now underway to increase collection over the remaining months to reach the end of year target. Since 1st April 2016 the net collectable position has increased due to new properties and the removal of single person discounts from the review that has just taken place.

CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		



Date Range 1		
	Value	Target
April 2015	11.50%	10.30%
May 2015	18.70%	18.70%
June 2015	30.50%	30.40%
July 2015	38.50%	38.70%
August 2015	46.30%	46.80%
September 2015	55.20%	55.10%
October 2015	63.50%	63.50%
November 2015	71.60%	71.70%
December 2015	78.60%	79.80%
January 2016	85.80%	88.00%
February 2016	91.80%	93.00%
March 2016	97.80%	97.60%
April 2016	10.30%	11.30%
May 2016	18.30%	18.70%
June 2016	29.50%	30.50%
July 2016	37.60%	38.50%
August 2016	45.00%	45.50%
September 2016	53.50%	54.50%
October 2016		62.90%
November 2016		71.10%
December 2016		78.20%
January 2017		85.50%
February 2017		91.60%
March 2017		97.80%



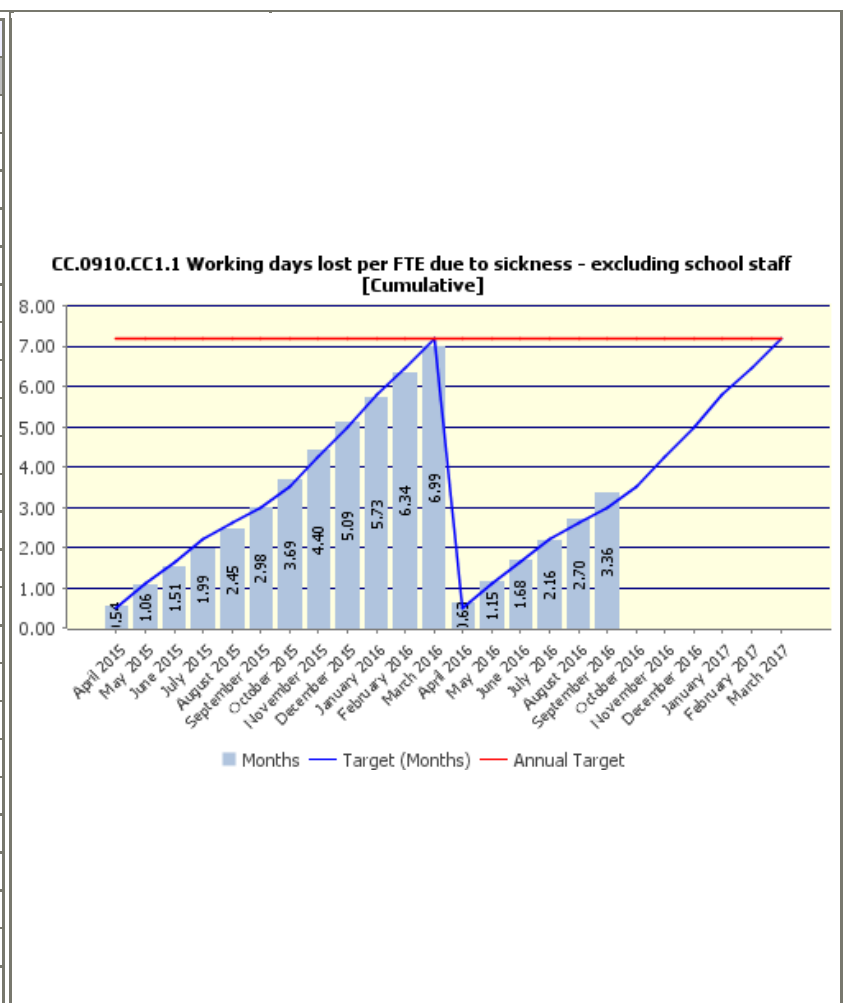
For NDR we have identified a few ratepayers who last year paid in full at the beginning of the year and now have changed to monthly instalments. We have been profiling and are confident collection will be on target at the end of the financial year. We are now receiving payments from Enforcement Agents on debts that have recently been issued to them for collection.

Priority 5. •Work with & listen to our communities & partners to achieve better outcomes for all
 •Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: Some slippage against target 1

CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]			<p>September 2016 result</p> <p>3.16 3.04 0.00 3.36 10.00</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Joanna Ruffle			
Year Introduced	2009			

Date Range 1		
	Value	Target
April 2015	0.54	0.51
May 2015	1.06	1.10
June 2015	1.51	1.65
July 2015	1.99	2.21
August 2015	2.45	2.61
September 2015	2.98	3.01
October 2015	3.69	3.51
November 2015	4.40	4.25
December 2015	5.09	4.97
January 2016	5.73	5.80
February 2016	6.34	6.47
March 2016	6.99	7.20
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016	1.68	1.65
July 2016	2.16	2.21
August 2016	2.70	2.61
September 2016	3.36	3.01
October 2016		3.51
November 2016		4.25
December 2016		4.97
January 2017		5.80
February 2017		6.47
March 2017		7.20



For the last two months the council has been above target for sickness absence, and is currently above for the cumulative target. HR continue to support departments with absence management by providing advice and guidance. DMT's continue to work with HR BP's to ensure high sickness levels are being addressed.



Revenue Budget Monitoring 2016/17

Period 6

**as at 30 September 2016
Portfolio Summary**

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1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2016/17, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30 September 2016.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2016. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of September, corporate savings of £200,000 have still to be allocated to service departments and this will be done in the coming months as the detailed allocations are finalised by directors.

2. Overall Budget Performance – General Fund

An overspend to the overall Council budget of £920,000 is currently being forecast for the year-end. This position reflects a projected overspend of £1,058,000 in Council departmental spending and a £138,000 underspend on financing costs. The budget pressures which services are reporting are detailed in section 3 below. The forecast overspend will be met by earmarked reserves.

General Fund Portfolio Forecast Comparison 2016/17 at 30 September 2016 - Period 6

Portfolio	Latest Budget 2016/17 £000	Projected Outturn 2016/17 £000	September Forecast Variance £000	August Forecast Variance £000
Leader	3,703	3,503	(200)	-
Culture, Tourism and the Economy	14,714	14,914	200	100
Corporate and Community Support Services	2,836	2,866	30	35
Housing, Planning & Public Protection Services	10,609	10,639	30	29
Children & Learning	31,180	31,835	655	655
Health & Adult Social Care	42,498	42,698	200	200
Transport, Waste & Cleansing	23,092	23,235	143	135
Technology	147	147	-	-
Total Portfolio	128,779	129,837	1,058	1,154
Non-Service Areas	(5,573)	(6,631)	(1,058)	(1,154)
Net Expenditure / (Income)	123,206	123,206	0	0

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

3. Service Variances - £1,058,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
<u>Leader</u>			
Release of Legal Provision		(200)	
	0	(200)	(200)
<u>Culture, Tourism and the Economy</u>			
Southend Pier - Loss of income due to repair of pile caps	150		
Grounds Maintenance - Additional peak relief staff due to weather conditions	60		
Golf course - reduced income due to lower user numbers	50		
The Forum - Facilities Management contract can't be renegotiated yet	100		
Leisure Management - Newly tendered contract saving		(160)	
	360	(160)	200
<u>Corporate and Community Support</u>			
Democratic Services Staffing	10		
Benefits Admin Team Staffing	90		
Council Tax Court Income		(50)	
Vacancies in Corporate Procurement		(20)	
	100	(70)	30
<u>Housing, Planning & Public Protection Services</u>			
Regulatory Services - Legal advice	13		
Tables and chairs income	22		
Minor variances		(5)	
	35	(5)	30
<u>Children and Learning</u>			
Children's Placements - high cost children with disabilities, and cost of direct payments	30		
Children's Placements - forecast for current cohort of looked after children	330		
Staffing costs on qualified social workers	175		
Legal charges for children in care - high case load	90		
Forecast on current in-house fostering placements and impact of Troubled Families programme	200		
Home to School Education Transport - lower demand and contract management		(10)	
		(60)	
School Improvement staff vacancies		(100)	
	825	(170)	655

...Continued		
Health and Adult Social Care		
People with a Learning Disability - Lower than estimated residential care placements and direct payments		(226)
People with Mental Health Needs - Higher than estimated residential care placements, direct payments and supported living	583	
Older People - Reduced residential care packages		(212)
Physical and Sensory Impairment - Higher than estimated residential care placements	86	
Pressure against budgeted vacancy levels	29	
Health contribution towards Integrated commissioning		(48)
Underspend on service contracts		(12)
	698	(498)
		200
Transport, Waste & Cleansing		
Concessionary fares - based on consultant estimate	80	
Travel Centre - additional security required for site	60	
Street lighting - full year benefits not expected to be achieved	297	
Traffic Signals - reduced repairs and maintenance costs		(51)
Street works Common Permit Scheme - S.74 penalties		(448)
Highways maintenance - rechargeable works	140	
Structural maintenance - footway repairs	203	
Traffic Management - reduction in contractor costs		(82)
Decriminalised parking - delay in new contract implementation	114	
Decriminalised parking - increased estimated bad debt provision at year end	160	
Decriminalised parking - reduction in income	100	
Parking management - income from on- and off-street provision		(400)
Flood Defences - vacant posts		(70)
Business Support - Low staff turnover resulting in vacancy factor pressure	40	
	1,194	(1,051)
		143
Technology		
	0	0
		0
Total	3,212	(2,154)
		1,058

Non Service Variances (£138,000 forecast underspend)

Financing Costs – (£138K)

This provision is forecast to be underspent against budget at the year-end as; PWLB interest (£320K) due to reduced borrowing; reduced interest from in-house investments due to reduced interest rates £120K; interest on short term borrowing (£40K); interest property funds £100K; other £2K.

4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £3,874,000 were agreed by Council when setting the 2016/17 budget in February 2016. The current outturn position allows for further in-year net appropriations from reserves, totalling £1,781,990. Total net appropriations from / (to) reserves for 2016/17 will therefore equal £5,655,990.

- £209,000 from the Business Transformation Reserve to enable the progression of various projects.
- £166,700 from the Earmarked Reserves relating to Social Work Training grants and the Practice Learning Fund

- £37,000 from the Specific Projects Reserve to cover costs relating to the Phase 3 Printing Review
- £250,000 from the Queensway Reserve to cover on-going revenue costs of the project
- £199,290 from the Public Health Reserve to fund services
- £920,000 appropriation from reserves at the year end to offset project overspend

£1,781,990

5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2016/17 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £6,472,000.

6. Performance against Budget savings targets for 2016/17

As part of setting the Council budget for 2016/17, a schedule of Departmental and Corporate savings was approved totalling £10.086 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
Corporate Services	0	337	1,071	1,408	1,408	0
People	260	3,547	1,504	5,311	5,015	(296)
Place	250	1,090	2,027	3,367	2,827	(540)
Total	510	4,974	4,602	10,086	9,250	(836)

Although the current forecast is showing a shortfall of £836,000 against the required savings total of £10.086 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 25th February 2016 and anticipated that £2,287,000 would be appropriated to earmarked reserves in 2016/17.

The closing HRA balance as at 31st March 2016 was £3,502,000.

8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters.

	DR	CR
	£	£
Virements over £50,000 in reported period	1,406	(1,406)
Virements over £50,000 previously reported	3,618	(3,618)
Virements approved under delegated authority	4,921	(4,921)
Total virements	9,945	(9,945)

The virements for Cabinet approval this period are:

- £82,000 Transfer CMHT saving to Mental Health (18-64) external residential
- £150,000 Reduction of Income Target for Spencer House funded by corresponding reduction to the Social Care Services budget
- £102,650 Reallocation of Budget for Practice Leader posts
- £99,000 Allocation from Care Act for Older People (65+) external homecare
- £80,000 Realignment of savings from vacant Legal posts to cover the additional costs of Essex Legal Services
- £642,000 Right-size re New Waste Collection Contract (Veolia)
- £250,000 Income and expenditure budget for Broadband Voucher Scheme

£1,405,650

General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Portfolio Holder Summary

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
Leader	4,765	(1,062)	3,703	0	3,703	3,503	(200)	(556)	(985)	(429)
Culture, Tourism and the Economy	17,439	(3,178)	14,261	453	14,714	14,914	200	7,139	7,639	500
Corporate and Community Support Services	127,626	(124,960)	2,666	170	2,836	2,866	30	2,138	1,884	(254)
Housing, Planning & Public Protection Services	13,689	(2,942)	10,747	(138)	10,609	10,639	30	5,255	5,218	(37)
Children & Learning	116,234	(85,464)	30,770	410	31,180	31,835	655	15,691	16,210	519
Health & Adult Social Care	76,004	(35,092)	40,912	1,586	42,498	42,698	200	21,204	21,342	138
Transport, Waste & Cleansing	34,882	(11,755)	23,127	(35)	23,092	23,235	143	10,535	10,678	143
Technology	5,858	(5,748)	110	37	147	147	0	91	100	9
Portfolio Net Expenditure	396,497	(270,201)	126,296	2,483	128,779	129,837	1,058	61,497	62,086	589
Reversal of Depreciation	(21,711)	3,069	(18,642)	0	(18,642)	(18,642)	0	(9,321)	(9,321)	0
Levies	585	0	585	0	585	585	0	268	264	(4)
Financing Costs	20,408	(4,621)	15,787	0	15,787	15,649	(138)	6,682	7,057	375
Contingency	5,816	0	5,816	(1,621)	4,195	4,195	0	1,045	0	(1,045)
Pensions Upfront Funding	(4,782)	0	(4,782)	0	(4,782)	(4,782)	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	742	742
Sub Total	316	(1,552)	(1,236)	(1,621)	(2,857)	(2,995)	(138)	(1,326)	(1,258)	68
Net Operating Expenditure	396,813	(271,753)	125,060	862	125,922	126,842	920	60,171	60,828	657
General Grants	0	(4,252)	(4,252)	0	(4,252)	(4,252)	0	(2,152)	(2,098)	54
Corporate Savings	(200)	0	(200)	0	(200)	(200)	0	0	0	0
Revenue Contribution to Capital	6,472	0	6,472	0	6,472	6,472	0	3,236	0	(3,236)
Contribution to / (from) Earmarked Reserves	(3,874)	0	(3,874)	(862)	(4,736)	(5,656)	(920)	(2,286)	(4,537)	(2,251)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	399,211	(276,005)	123,206	0	123,206	123,206	0	58,969	54,193	(4,776)

Use of General Reserves							
Balance as at 1 April 2015			11,000		11,000	11,000	0
Use in Year			0	0	0	0	0
Balance as at 31 March 2016			11,000	0	11,000	11,000	0

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Leader
Portfolio Holder - Cllr J Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate and Non Distributable Costs	3,760	(177)	3,583	0	3,583	3,383	(200)	(600)	(986)	(386)
b Corporate Subscriptions	73	0	73	0	73	73	0	36	30	(6)
c Emergency Planning	99	0	99	0	99	99	0	50	48	(2)
d Strategy & Performance	833	(885)	(52)	0	(52)	(52)	0	(42)	(77)	(35)
e Programme Office	0	0	0	0	0	0	0	0	0	0
Total Net Budget for Portfolio	4,765	(1,062)	3,703	0	3,703	3,503	(200)	(556)	(985)	(429)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

0
0
0
0

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Leader
Portfolio Holder - Cllr J Lamb**

Forecast Outturn Variance	Year to Date Variance
a. Release of Legal Provision no longer required	Budgets for Salaries, Corporate Initiatives and Audit costs are currently underspent. The provision held for settlement and legal fees is no longer required so has been released. Due to the ad-hoc and high value nature of some corporate core costs it is not possible to profile the budgets for Pensions Backfunding and Corporate Initiatives more accurately.
b.	
c.	
d.	Vacancies
e.	

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Culture, Tourism and the Economy
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	706	(364)	342	0	342	342	0	208	220	12
b Amenity Services Organisation	2,964	(386)	2,578	778	3,356	3,416	60	1,750	1,949	199
c Culture Management	104	(6)	98	0	98	98	0	49	44	(5)
d Library Service	3,789	(390)	3,399	0	3,399	3,499	100	1,829	1,868	39
e Museums And Art Gallery	1,303	(67)	1,236	10	1,246	1,246	0	628	680	52
f Parks And Amenities Management	2,736	(667)	2,069	(612)	1,457	1,507	50	582	641	59
g Sports Development	179	(45)	134	0	134	134	0	68	69	1
h Sport and Leisure Facilities	627	(144)	483	0	483	323	(160)	242	134	(108)
i Southend Theatres	575	(17)	558	0	558	558	0	282	277	(5)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	3,410	(999)	2,411	0	2,411	2,561	150	844	1,046	202
k Tourism	267	(11)	256	50	306	306	0	157	194	37
l Economic Development	363	0	363	(50)	313	313	0	193	217	24
m Town Centre	211	(58)	153	0	153	153	0	101	81	(20)
n Climate Change	205	(24)	181	27	208	208	0	111	127	16
o Queensway Regeneration Project	0	0	0	250	250	250	0	95	92	(3)
Total Net Budget for Portfolio	17,439	(3,178)	14,261	453	14,714	14,914	200	7,139	7,639	500

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

250

10

193

453

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Culture, Tourism and the Economy
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Additional peak relief requirement to meet service needs during the wet Spring/Summer. Reduced staff to meet saving requirements didn't take effect until part way through the year causing an in-year pressure.	A wet Spring/Summer has required higher levels of relief staff and overtime. Staffing pressure expected to reduce due to a recent reduction in seasonal staff. Bulk material has been purchased and stockpiled in advance of its intended use whilst vehicle and machinery hire and maintenance costs peaked during the Summer whilst additional seasonal staff were working.
c.	
d. The facilities management contract at the Forum has been let for longer than anticipated by the Forum Management Company resulting in a 2 year delay to renegotiate the costs. This matter is being dealt with by the Forum Management Company.	The facilities management contract at the Forum has been let for longer than anticipated by the Forum Management Company resulting in a 2 year delay to renegotiate the costs. This matter is being dealt with by the Forum Management Company.
e.	
f. A reduction in visitor numbers to the golf course has resulted in a reduction in income.	A reduction in visitor numbers to the golf course has resulted in a reduction in income.
g.	
h. Saving due to the tendered leisure management contract.	Saving due to the tendered leisure management contract.
i.	
j. Loss of income as a result of the Pier train being out of service due to repairs of the pile caps during the busiest season of the year.	Loss of income as a result of the Pier train being out of service due to repairs of the pile caps during the busiest season of the year.
k.	
l.	
m.	
n.	
o.	

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Corporate and Community Support
Portfolio Holder - Cllr A Moring**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Cemeteries and Crematorium	1,436	(2,198)	(762)	(100)	(862)	(862)	0	(379)	(353)	26
b Customer Services Centre	1,913	(1,946)	(33)	768	735	735	0	366	338	(28)
c Council Tax Benefit	0	0	0	0	0	0	0	0	(14)	(14)
d Dial A Ride	117	(19)	98	31	129	129	0	64	49	(15)
e Support to Mayor	218	0	218	0	218	218	0	118	115	(3)
Housing Benefit and Council Tax Benefit	2,677	(1,195)	1,482	0	1,482	1,572	90	757	775	18
f Admin										
g Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	(25)	145	170
h Registration of Births Deaths and Marriage	459	(364)	95	(326)	(231)	(231)	0	(115)	(137)	(22)
i Partnership Team	317	0	317	14	331	331	0	172	159	(13)
j Support To Voluntary Sector	802	0	802	0	802	802	0	400	422	22
k Human Resources	2,208	(2,239)	(31)	0	(31)	(31)	0	(15)	3	18
l People & Organisational Development	532	(527)	5	0	5	5	0	2	(25)	(27)
m Tickfield Training Centre	386	(383)	3	0	3	3	0	17	(6)	(23)
n Transport Management	227	(240)	(13)	(118)	(131)	(131)	0	(66)	(65)	1
o Vehicle Fleet	720	(741)	(21)	(36)	(57)	(57)	0	(32)	(22)	10
p Accounts Payable	257	(256)	1	0	1	1	0	3	(13)	(16)
q Accounts Receivable	340	(351)	(11)	27	16	16	0	22	19	(3)
r Accountancy	2,727	(2,742)	(15)	0	(15)	(15)	0	7	(156)	(163)
s Asset Management	438	(434)	4	0	4	4	0	3	(39)	(42)
t Internal Audit & Corporate Fraud	948	(940)	8	0	8	8	0	5	(50)	(55)
u Buildings Management	2,909	(2,843)	66	153	219	219	0	332	305	(27)
v Administration & Support	530	(526)	4	(371)	(367)	(367)	0	(183)	(188)	(5)
w Community Centres and Club 60	54	(1)	53	0	53	53	0	22	23	1
x Corporate and Industrial Estates	794	(2,539)	(1,745)	0	(1,745)	(1,745)	0	(868)	(873)	(5)
y Council Tax Admin	1,355	(481)	874	0	874	824	(50)	437	285	(152)
z Democratic Services Support	430	0	430	0	430	440	10	216	219	3
aa Department of Corporate Services	1,275	(1,460)	(185)	(28)	(213)	(213)	0	(112)	(114)	(2)
ab Elections and Electoral Registration	409	0	409	25	434	434	0	310	293	(17)
ac Insurance	185	(243)	(58)	0	(58)	(58)	0	77	80	3
ad Local Land Charges	279	(318)	(39)	0	(39)	(39)	0	5	(8)	(13)
ae Legal Services	1,173	(1,237)	(64)	0	(64)	(64)	0	(33)	16	49

af Non Domestic Rates Collection	347	(304)	43	0	43	43	0	(98)	(111)	(13)
ag Corporate Procurement	756	(748)	8	131	139	119	(20)	81	100	19
ah Property Management & Maintenance	749	(635)	114	0	114	114	0	301	369	68
ai Member Expenses	712	0	712	0	712	712	0	347	343	(4)
Total Net Budget for Portfolio	127,626	(124,960)	2,666	170	2,836	2,866	30	2,138	1,884	(254)

Virements

£000

Transfer from earmarked reserves	131
Allocation from Contingency	39
In year virements	0
	<u>170</u>

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Corporate and Community Support
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a.	The number of cremations is lower than the equivalent period last year. Following a restructure earlier in the year, some salary costs still need to be transferred to Facilities Management and Central Transport. Repairs to the boiler are causing a pressure on the budget.
b.	A pressure due to unbudgeted IT costs is being offset by vacancies
c.	
d.	Following a restructure earlier in the year, some salary costs need to be transferred
e.	
f. Forecast overspend on agency costs.	A pressure on employees' budget due to overtime, agency costs and Vacancy Factor is being partially offset by an underspend against the profiled budget of the Social Fund.
g.	Period 6 monitored position
h.	Higher income than the profiled budget due to a greater number of weddings in the summer period
i.	
j.	Expenditure relating to the Community Hub project. Income will be drawn down within the coming months to offset these project costs
k.	The current budget overspend is largely due to Vacancy Factor. Vacancies are currently being offset by Agency fees. It is anticipated that income will fall this year due to less Schools using the HR service.
l.	Corporate Training income is higher than budget to date although analysis suggests this is due to budget profiling
m.	Income from the Tickfield Centre is currently higher than budget to date however further analysis suggests this is due to budget profiling
n.	
o.	
p.	Vacancy

Forecast Outturn Variance	Year to Date Variance
q.	
r.	Vacancies in the Financial Management and Planning & Control teams
s.	Staff vacancies and professional fees for valuations not commissioned yet
t.	An underspend due to staff vacancies is being partially offset by an overspend relating to the purchase of professional expertise in the form of contractors
u.	In line with previous years, the furniture purchase budget is currently underspent. Following a restructure earlier in the year, some salary costs still need to be transferred from Bereavement Services to Facilities Management
v.	
w.	
x.	
y. More income has been raised than anticipated relating to court proceedings	More court proceedings related to Council Tax have been initiated than expected when the budget was set although this will be partially offset by a higher provision for Bad Debt at the end of the year.
z. Pressure on employees' budget due to cost of maternity leave and cover.	
aa.	
ab.	Further costs due later in the year.
ac.	
ad.	
ae.	There is a current pressure on the year to date budget for Barristers' fees. Less income has been raised than anticipated when the budget was set.
af.	
ag.	
ah.	Costs for Legionella testing to be allocated out to various service areas.
ai.	

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Housing, Planning & Public Protection Services
Portfolio Holder - Cllr M Flewitt**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Strategy & Planning for Housing	256	(255)	1	0	1	1	0	0	0	0
b Private Sector Housing	4,139	(587)	3,552	10	3,562	3,562	0	1,786	1,763	(23)
c Housing Needs & Homelessness	1,276	(514)	762	0	762	762	0	381	387	6
d Supporting People	3,456	0	3,456	(150)	3,306	3,301	(5)	1,651	1,643	(8)
e Closed Circuit Television	517	(32)	485	4	489	489	0	246	250	4
f Community Safety	251	(32)	219	25	244	244	0	114	117	3
g Building Control	732	(397)	335	0	335	335	0	143	190	47
h Development Control	829	(569)	260	0	260	260	0	118	50	(68)
i Strategic Planning	412	0	412	0	412	412	0	312	319	7
j Regulatory Business	707	(11)	696	22	718	731	13	366	392	26
k Regulatory Licensing	570	(483)	87	171	258	280	22	11	(10)	(21)
l Regulatory Management	236	0	236	(235)	1	1	0	0	1	1
m Regulatory Protection	308	(62)	246	15	261	261	0	127	116	(11)
Total Net Budget for Portfolio	13,689	(2,942)	10,747	(138)	10,609	10,639	30	5,255	5,218	(37)

Virements

Transfer from earmarked reserves	£000
Allocation from Contingency	10
In year virements	28
	(176)
	<u>(138)</u>

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Housing, Planning & Public Protection Services
Portfolio Holder - Cllr M Flewitt**

Forecast Outturn Variance	Year to date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j. Legal advice is required as part of a national court case against a company.	Legal advice is required as part of a national court case against a company.
k. Income from Tables & Chairs Licensing is below budget.	
l.	
m.	
n.	

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Children and Learning
Portfolio Holder - Cllr J Courtenay**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	2,549	(2,166)	383	0	383	383	0	189	147	(42)
b Children with Special Needs	2,047	(738)	1,309	158	1,467	1,497	30	816	910	94
c Early Years Development and Child Care Partnership	10,993	(9,562)	1,431	0	1,431	1,431	0	712	699	(13)
d Children Fieldwork Services	4,311	0	4,311	0	4,311	4,436	125	2,158	2,251	93
e Children Fostering and Adoption	6,796	(252)	6,544	50	6,594	6,844	250	3,281	3,478	197
f Youth Service	1,444	(397)	1,047	0	1,047	1,047	0	533	569	36
g Other Education	728	(580)	148	0	148	148	0	117	113	(4)
h Private Voluntary Independent	4,211	(156)	4,055	0	4,055	4,385	330	2,027	2,276	249
i Children Specialist Commissioning	1,016	(59)	957	207	1,164	1,164	0	583	600	17
j Children Specialist Projects	304	(189)	115	0	115	205	90	49	150	101
k School Support and Preventative Services	21,341	(12,628)	8,713	(5)	8,708	8,548	(160)	4,349	4,208	(141)
l Youth Offending Service	3,143	(1,386)	1,757	0	1,757	1,747	(10)	877	827	(50)
m Schools Delegated Budgets	57,351	(57,351)	0	0	0	0	0	0	(18)	(18)
Total Net Budget for Portfolio	116,234	(85,464)	30,770	410	31,180	31,835	655	15,691	16,210	519

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

235
196
(21)

410

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Children and Learning
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	Current cohort of LDD placements and direct payments budgets are overspending.
c.	
d.	Overspend due to cost of Agency Social Workers in frontline child protection roles in Care Management and First Contact teams. Teams are unable to run with Vacancies due to caseloads.
e.	Forecast for current cohort of fostering places. The number of children with in-house foster cares or kinship placements is now 185. This compares to 134 placements this time a year ago, an increase of 40%. Partly this reflects success in increasing the number of available in-house carers, but it is also driven by overall higher numbers of children in care, with PVI placements also remaining high. In June 2016, there were 274 looked after children. The comparative number for 2015 is 225.
f.	
g.	
h.	Current cohort of 53 children and young people in PVI placements is forecast to overspend, making the £250k saving a significant challenge. Within this there are 22 residential placements compared to 13 a year ago. This budget remains volatile and susceptible to sudden changes in demand from high cost placements such as secure accommodation placements.
i.	
j.	Continuing overspend due to the costs of legal representation in child protection cases, linked to high numbers of children in care. There is a risk this overspend could increase as in the previous financial year the overspend was £200k and related to approximately 120 cases. So far this year the current case load is 49.
k.	As in last year this service is likely to underspend, however costs may start to rise once the growth in pupil numbers reaches the secondary school phase. An underspend is anticipated due to staffing vacancies against establishment in the School improvement service.

l.

m.

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	600	(593)	7	0	7	(41)	(48)	3	(9)	(12)
b Commissioning Team	2,628	(2,685)	(57)	(19)	(76)	(88)	(12)	(40)	(50)	(10)
c Strategy & Development	2,298	(2,328)	(30)	21	(9)	(9)	0	(7)	(25)	(18)
d People with a Learning Disability	15,878	(1,629)	14,249	283	14,532	14,306	(226)	7,255	7,229	(26)
e People with Mental Health Needs	3,627	(165)	3,462	41	3,503	4,086	583	1,749	2,030	281
f Older People	32,269	(14,940)	17,329	(548)	16,781	16,570	(211)	8,368	8,267	(101)
g Other Community Services	2,021	(665)	1,356	1,646	3,002	3,031	29	1,501	1,495	(6)
h People with a Physical or Sensory Impairment	5,182	(1,003)	4,179	(37)	4,142	4,228	86	2,068	2,134	66
i Service Strategy & Regulation	149	(69)	80	0	80	80	0	39	39	0
j Public Health	8,516	(8,379)	137	199	336	336	0	169	169	0
k Drug and Alcohol Action Team	2,529	(2,373)	156	0	156	156	0	77	73	(4)
l Young Persons Drug and Alcohol Team	307	(263)	44	0	44	44	0	22	(10)	(32)
Total Net Budget for Portfolio	76,004	(35,092)	40,912	1,586	42,498	42,699	201	21,204	21,342	138

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

199
1,217
170

1,586

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a. Health contribution towards integrated commissioning	
b.	
c.	
d. Forecast underspend on residential care placements and daycare services	
e. Forecast overspend on residential care, supported living and direct payments	Forecast overspend on residential care, supported living and direct payments.
f. Forecast underspend on residential care placements	
g. Teams are running at full staffing levels which is therefore causing a pressure against budgeted vacancy levels.	
h. Forecast overspend on residential care placements	
i.	
j.	
k.	
l.	

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Transport, Waste & Cleansing
Portfolio Holder - Cllr T Cox**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Highways Maintenance	9,611	(2,229)	7,382	(157)	7,225	7,417	192	3,507	3,442	(65)
b Bridges and Structural Engineering	432	0	432	0	432	432	0	216	202	(14)
c Decriminalised Parking	1,306	(1,633)	(327)	0	(327)	47	374	(148)	292	440
d Car Parking Management	1,443	(5,959)	(4,516)	(145)	(4,661)	(5,061)	(400)	(2,407)	(2,722)	(315)
e Concessionary Fares	3,246	0	3,246	0	3,246	3,326	80	1,563	1,600	37
f Passenger Transport	405	(62)	343	0	343	403	60	215	250	35
g Road Safety and School Crossing	403	(60)	343	0	343	343	0	138	160	22
h Transport Planning	1,077	(57)	1,020	0	1,020	969	(51)	501	555	54
i Traffic and Parking Management	683	(5)	678	0	678	596	(82)	344	367	23
j Public Conveniences	604	0	604	17	621	621	0	305	290	(15)
k Waste Collection	3,850	0	3,850	681	4,531	4,531	0	2,267	2,245	(22)
l Waste Disposal	4,120	0	4,120	109	4,229	4,229	0	2,164	2,271	107
m Cleansing	1,916	(7)	1,909	(490)	1,419	1,419	0	684	666	(18)
n Civic Amenity Sites	570	0	570	(50)	520	520	0	270	250	(20)
o Environmental Care	644	(4)	640	0	640	640	0	323	212	(111)
p Waste Management	2,078	0	2,078	0	2,078	2,078	0	194	242	48
q Flood and Sea Defence	860	(64)	796	0	796	726	(70)	419	315	(104)
r Enterprise Tourism and Environment Central Pool	1,634	(1,675)	(41)	0	(41)	(1)	40	(20)	41	61
Total Net Budget for Portfolio	34,882	(11,755)	23,127	(35)	23,092	23,235	143	10,535	10,678	143

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000

0

130

(165)

(35)

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Transport, Waste & Cleansing
Portfolio Holder - Cllr T Cox**

Forecast Outturn Variance	Year to date Variance
<p>a. Street lighting energy costs are reducing due to the LED replacement project, however delays at the outset mean the full benefit is yet to be achieved. The saving in the 2016/17 budget was based on the projects original timetable which has resulted in a potential in-year pressure circa £297k which will be temporarily funded from reserves.</p> <p>The value of works recharged to the public for damage caused to the highway is below the targeted level creating a potential pressure of £140k.</p> <p>Structural maintenance repair works, particularly on footways, is likely to result in a budget pressure of around £200k based on current expenditure levels due to the number of identified category 1 defects.</p> <p>Income from the street works common permit scheme is above the expected level. A significant proportion of this is due to penalties levied in relation to S.74 overruns. At current rates an income surplus of between £0.4-0.5m seems likely.</p>	
b.	
<p>c. Delays in the implementation of the new Compliance Management contract for decriminalised parking mean expected savings in the first half of the year have not been achieved. The budget pressure as a result of this is approximately £114k. There is also £100k pressure created due to a shortfall in the income due to lower numbers of PCNs being issued as new staff were trained. In addition to this the bad debt provision required at the end of the year is projected at £160k for which there is no budget provision.</p>	<p>Delays in the implementation of the new Compliance Management contract for decriminalised parking mean expected savings in the first half of the year have not been achieved. The budget pressure as a result of this is approximately £114k. There is also £100k pressure created due to a shortfall in the income due to lower numbers of PCNs being issued as new staff were trained. In addition to this the bad debt provision required at the end of the year is projected at £160k for which there is no budget provision.</p>
<p>d. Continuing good weather in September has increased the expected surplus on income from on- and off-street parking provision to £400k.</p>	<p>Continuing good weather in September has increased the expected surplus on income from on- and off-street parking provision to £400k.</p>
<p>e. Confirmed costs for the first quarter were lower than estimated and this has been reflected in a reduction in the estimated invoice for the third quarter. Based on these updated figures the projection for concessionary fares has reduced to £3.25m against a budget of £3.17m. The forecast overspend has been adjusted accordingly but fluctuations in the number of journeys made</p>	

mean this pressure could increase again or decrease further but this will not be known until later in the year.	
f.	Additional security levels required at the Travel Centre will cost approximately £70k for a full year which will cause a budget pressure of £60k.
g.	
h.	Traffic signal maintenance costs have reduced significantly since the upgrade to LED leading to a potential underspend circa. £50k.
i.	Traffic Management expenditure is consistent with that of the previous year which showed a significant drop in contractor costs, this results in a potential underspend of £80k.
j.	
k.	
l.	Costs for MBT Plant are estimated pending actual charges from Essex CC
m.	
n.	
o.	There are currently vacancies within the team.
p.	Legal advice re New Waste Contract
q.	Staffing vacancies which have been carried during the year will result in an underspend on the establishment circa £70k.
r.	Due to the high levels of staff retention, the vacancy factor within the team is unlikely to be met and additional reductions in expenditure will need to be found.

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Technology
Portfolio Holder - Cllr T Byford**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000
a Information Comms & Technology	5,858	(5,748)	110	37	147	147	0
Total Net Budget for Portfolio	5,858	(5,748)	110	37	147	147	0

Budget to Date £000	Spend to Date £000	To Date Variance £000
91	100	9
91	100	9

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000
37
0
0
<u>37</u>

**General Fund Forecast 2016/17
at 30 September 2016 - Period 6
Technology
Portfolio Holder - Cllr T Byford**

Forecast Outturn Variance	Year to date Variance
a.	There is a pressure on Employee costs mainly due to Standby and Protected Pay, Recruitment costs and the Vacancy Factor although this is being offset by an underspend against IT and Communication budgets

Housing Revenue Account Forecast 2016/17
at 30 September 2016 - Period 6
Corporate Director - Simon Leftley

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	276	0	276	276	0	276	276	0
b Premises (Excluding Repairs)	702	0	702	702	0	293	293	0
c Repairs	4,736	0	4,736	4,736	0	2,186	2,186	0
d Supplies & Services	67	0	67	67	0	28	28	0
e Management Fee	5,618	0	5,618	5,618	0	2,593	2,593	0
f MATS	1,048	0	1,048	1,048	0	437	437	0
g Provision for Bad Debts	372	0	372	372	0	155	155	0
h Capital Financing Charges	13,045	0	13,045	13,045	0	5,435	5,435	0
Expenditure	25,864	0	25,864	25,864	0	11,403	11,403	0
i Fees & Charges	(503)	0	(503)	(503)	0	(210)	(210)	0
j Rents	(26,645)	0	(26,645)	(26,645)	0	(11,102)	(11,152)	(50)
k Other	(263)	0	(263)	(263)	0	(110)	(110)	0
l Interest	(210)	0	(210)	(210)	0	(88)	(88)	0
m Recharges	(530)	0	(530)	(530)	0	(221)	(221)	0
Income	(28,151)	0	(28,151)	(28,151)	0	(11,730)	(11,780)	(50)
n Appropriation to Earmarked reserves	2,287	0	2,287	2,287	0	0	0	0
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	0	0	0	0	0	(327)	(377)	(50)
Use of Reserves								
Balance as at 1 April 2016	3,502	0	3,502	3,502	0			
Use in Year	(0)	0	(0)	(0)	0			
Balance as at 31 March 2017	3,502	0	3,502	3,502	0			

Housing Revenue Account Forecast 2016/17
at 30 September 2016 - Period 6
Corporate Director - Simon Leftley

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	
m.	
n.	
o.	



**Capital Programme Budget
Monitoring 2016/17**

Period 6

**as at 30th September 2016
Departmental Summary**

Capital Programme Monitoring Report – September 2016

1. Overall Budget Performance

The revised Capital budget for the 2016/17 financial year is £76.576million which includes all changes agreed at June Cabinet. Actual capital spend at 30th September is £22.014million representing approximately 29% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.800million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Revised Budget 2016/17 £'000	Previous Expected Variance to Revised Budget 2016/17 £'000
Corporate Services	17,235	1,648	14,519	(2,716)	(364)
People	14,329	8,740	12,612	(1,717)	(550)
Place	34,082	8,356	29,731	(4,351)	(876)
Housing Revenue Account (HRA)	10,930	3,270	8,881	(2,049)	-
Total	76,576	22,014	65,743	(10,833)	(1,790)

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Corporate Services	17,037	4	194	17,235
People	7,696	6,633	-	14,329
Place	18,754	13,117	2,211	34,082
Housing Revenue Account (HRA)	10,768	109	53	10,930
Total	54,255	19,863	2,458	76,576
As a percentage of total budget	70.9%	25.9%	3.2%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30th September is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Corporate Services	4	194	194	4	194
People	6,633	-	6,633	5,441	1,192
Place	13,117	2,211	15,332	7,375	7,953
Housing Revenue Account (HRA)	109	53	162	31	131
Total	19,863	2,458	22,321	12,851	9,470

2. Department Budget Performance

Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £17.235million. The budget is distributed across various scheme areas as follows

Department for Corporate Services	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Forecast Variance to Year End 2016/17 £'000	Previous Forecast Variance to Year End 2016/17 £'000
Queensway	1,142	45	1,142	-	-
Tickfield	2	-	2	-	-
Asset Management (Property)	9,373	95	7,137	(2,236)	(364)
Cemeteries & Crematorium	928	78	792	(136)	-
ICT Programme	5,374	1,430	5,030	(344)	-
Subtotal	16,819	1,648	14,103	(2,716)	(364)
Priority Works (see table)	416	-	416	-	-
Total	17,235	1,648	14,519	(2,716)	(364)

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(84)
Remaining budget	416

Actual spend at 30th September stands at £1.648million. This represents 10% of the total available budget.

Queensway

The Ground Penetrating Radar scheme of £142k is focused on determining the location of gas pipes, electricity cables and drainage around the Queensway site. Cat surveys have completed the footway element and moved onto the verification stage of the carriageway element along with the underground car park adjacent to the tower blocks. The remaining budget of £1million relates to an allowance for commercial property buy back and a project budget for the scheme in 2016/17.

Tickfield

All building works have now been completed at Tickfield and the final account is the only outstanding cost.

Asset Management (Property)

A scheme to demolish the existing Southend Library car park and construct a new one is taking place in 2016/17 and utility mapping, topographical surveys and laser scanning have already taken place. The new building will increase capacity for parking spaces and earn additional income.

The scheme to redevelop the Civic East car park will take place following the Library car park reconstruction. £85k of this budget will be included as a carry forward request in the report to November Cabinet to take account of the scheme continuation into 2017/18.

Planning has not yet been submitted for the scheme to discharge the East of England Development Agency agreement and it is unlikely this will progress during 2016/17. The full budget of £164k will be included as a carry forward request in the report to November Cabinet.

The progress of the Seaways Development Enabling works is currently subject to quotes and planning therefore £187k of the £1.950million budget will be included as a carry forward request in the report to November Cabinet.

Various options have been explored for the development of the land at 16 Brunel Road however nothing commercially viable is yet developed to progress. Work continues with PSP Southend LLP and via other routes but no expenditure is planned for 2016/17. The full budget of £50k will be included as a carry forward request in the report to November Cabinet.

£850k has now been committed on the Airport Business Park scheme for pitch construction and archaeology. A commitment for road and services infrastructure is also expected during November however due to delays on S106 and S278 agreements, £1.750million will be included as a carry forward request in the report to November Cabinet in line with the expected spend profile.

An allocation from the Priority Works budget of £12k has been vired to the Urgent Works to Property scheme in the report to November Cabinet to carry out further works on the Pier Arches.

Cemeteries and Crematorium

A scheme to improve the crematorium grounds and replace the aged Pergola Walk is taking place in 2016/17 to include memorials and interment units within the supporting structure. The contract has now been awarded with a start date scheduled for 2nd January 2017.

Screening and removal of surplus soil on the new burial site is now complete. The landscaping and setting out of the new extension works are now able to commence. £78k of the budget will be removed from the capital programme at November Cabinet due to the lack of suitable sites available for purchase.

The Perimeter Security Improvements scheme is progressing well. Works for the installation of the access swipe panels around the new barriers and additional cameras to the underground car park ramp took place at the beginning of October.

The scheme for cremator hearth replacement will be going ahead towards the end of the financial year and an accelerated delivery request of £12k will be included in the report to November cabinet to finance this.

The scheme to connect the Cemetery Lodge and Crematorium to the mains server is not going ahead due to cost implications. The full budget of £70k will be removed from the capital programme at November Cabinet.

ICT

A combination of budgets from various schemes totalling £581k will be included in the November Cabinet report to be transferred to the Data Centre scheme. This will be used to purchase internet connectivity devices. These budgets include Borough Broadband for £100k, GCSx Mail update for £25k, ICT Enterprise Agreement for £200k, ICT E-Procurement Solution for £76k, ICT Rolling Replacement Programme for £50k, Public Health My Health Tools for 80k and Public Health Advance Health Analysis for £50k.

The scheme to deliver a robust Social Care case management system is well underway with a full suite of test systems now available for use. The budget for 2016/17 is £1.4million and projected spend is currently on target. The data migration for Children's has been completed for phase two and the installation of the live environment for financial assessments in Adults has now been implemented.

A project to review the end to end process for reports and requests received by the Council in respect of waste, public protection, highways and parking related matters is now underway which has commenced with waste during August. This scheme has a view for self-serve automation and the removal of manual intervention from the process. This element of the project is scheduled to go live in February 2017 to ensure that all forms are live at the same time.

The DEFRA Inspire budget of £4k will be included as a carry forward request in the report to November Cabinet to continue the scheme into 2017/18.

The Wireless Borough and City Deal scheme is still in the initiation stage therefore £340k of the current budget will be included as a carry forward request in the November Cabinet report.

Priority Works

The Priority works provision budget currently has £416k remaining unallocated.

Summary

Carry forward requests to be included in the report to November Cabinet are the Airport Business Park for £1.750m, Capital Allocation to Discharge the EEDA Agreement for £164k, Civic East Car Park Redevelopment for £85k, 16 Brunel Road for £50k and Seaways Development Enabling Works for £187k, DEFRA Inspire for £4k, Wireless Borough and City Deal for £340k.

An accelerated delivery request of £12k for the Cremator Hearth Replacement scheme will also be requested at November Cabinet.

The Cemetery Lodge and Crematorium connection to mains server scheme budget of £70k and the New Burial Ground budget of £78k will be removed from the capital programme in the November report.

Budgets totalling £581k from various ICT budgets are to be vired to the ICT Core Infrastructure scheme to fund the Data Centre project.

Department for People

The revised Department for People budget totals £14.329million.

Department for People	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Year End 2016/17 £'000	Previous Expected Variance to Year End 2016/17 £'000
Adult Social Care	1,166	37	681	(485)	-
General Fund Housing	2,037	396	1,487	(550)	(550)
Children & Learning Other	86	-	64	(22)	-
Condition Schemes	1,215	437	992	(223)	-
Devolved Formula Capital	288	269	288	-	-
Primary and Secondary School Places	9,537	7,601	9,100	(437)	-
Total	14,329	8,740	12,612	(1,717)	(550)

Actual spend at 30th September stands at £8.740million. This represents 61% of the total available budget.

Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2016/17 include the development of an independent living centre, investment in technology and extra care provision. A carry forward request of £291k will be included in the report to November Cabinet to continue these schemes into 2017/18.

A carry forward request of £194k will also be included in the November Cabinet report for the Delaware and Priory scheme.

General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition. A carry forward request of £300k is to be included in the report to November Cabinet in line with expected spend for 2016/17.

The Empty Dwellings Management scheme is currently concentrating on bringing more empty homes back into use. £120k spend is forecast on three current properties with a carry forward request of £200k to be included in the report to November Cabinet.

Minimal works are in the pipeline for the Works in Default enforcement scheme therefore a carry forward request of £50k will be included in the report to November Cabinet.

Children & Learning Other Schemes

Retentions of £57k are being held for Kingsdown Special School roof works and will be paid once outstanding snagging and defects works are completed and fully signed off. This figure is included in the creditors shown above. The remaining budget of £22k will be removed from the programme in the report to November Cabinet.

Condition Schemes

A budget of £1.215m has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works have been undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £17k are being held for works completed last year at seven primary schools.

Budgets for works at Futures Community College totalling £310k will be removed from the programme at November Cabinet due to the schools recent conversion to academy.

Works on fire systems at Hamstel Junior School took place over the summer holidays and an additional budget of £3k will be added to the programme at November Cabinet to be funded from unallocated maintenance grant. This will cover the additional cost of works which took place. Works to the windows at Hamstel Junior School have taken place in full this financial year therefore an accelerated delivery request of £84k will be also be included in the report to November Cabinet.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2016/17 is £288k. This grant amount will reduce as further maintained schools convert to academy status.

Primary and Secondary School Places

The primary expansion programme is now complete with the final two projects at St Helen's Catholic and St Mary's Primary Schools handed over. A review of places available against forecast demand will be done on an annual basis. If a need is identified, a further expansion of primary places will be explored to ensure that the Council's statutory duty to provide a good school place for all those that request it can be met. A secondary expansion programme is now in the beginning stages to ensure that the extra places supplied in primary are matched in secondary as they are needed. As part of this expansion programme, the PROCAT building in Southchurch Boulevard has now been purchased. Improvements to Special Education Needs and Pupil Referral Unit accommodation are also in the planning stages. A further £126k is also being held as retention payments against works completed in the previous financial year on primary expansion projects.

Underspend for schemes at Hamstel Primary and Thorpe Greenways Primary Schools will be removed from the programme in the report to November Cabinet. These budgets total £273k and £93k respectively.

A carry forward request of £72k for the expansion of two year old childcare places will also be included in the November Cabinet report.

A budget of £1k will be vired from the S106 Elm Gate scheme in the Department for Place as a contribution towards the Secondary School Places scheme.

Summary

Carry forward requests will be included in the report to November Cabinet for Community Capacity for £291k, LATC Delaware and Priory for £194k, Empty Dwellings Management for £200k, Private Sector Renewal for £300k, Works in Default Enforcement for £50k and Expansion of two year old Childcare Places for £72k.

An accelerated delivery request of £84k will also be included in the report for Hamstel Juniors Windows.

Budgets to be removed from the Capital Programme at November Cabinet include Kingsdown Phase One for £22k, Futures College for £310k, Hamstel Primary Places for £273k and Thorpe Greenways Places for £93k.

A budget of £3k will be added to programme for Hamstel Junior School fire systems.

£1k will be vired from S106 in Place to the Secondary School Places scheme.

Department for Place

The revised capital budget for the Department for Place is £34.082million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Year End 2016/17 £'000	Previous Expected Variance to Year End 2016/17 £'000
Culture	2,878	394	1,893	(985)	-
Enterprise, Tourism & Regeneration	4,355	1,535	3,335	(1,020)	(876)
Coastal Defence & Foreshore	721	235	881	160	-
Highways and Infrastructure	10,585	3,105	10,585	-	-
Parking Management	334	19	334	-	-
Section 38 & 106 Agreements	2,050	358	779	(1,271)	-
Local Transport Plan	3,013	1,117	3,013	-	-
Local Growth Fund	6,511	1,393	6,086	(425)	-
Transport	510	29	510	-	-
Energy Saving Projects	3,125	171	2,315	(810)	-
Total	34,082	8,356	29,731	(4,351)	(876)

Actual spend at 30th September stands at £8.356million. This represents 25% of the total available budget.

Culture

Works to undertake the reinstatement and stabilisation of Belton Hill steps are now underway. Procurement is now underway for the appointment of a geo-technical engineer although due to pressures this is taking longer than expected. A carry forward request of £50k will be included in the report to November Cabinet to reflect these delays.

Architects have been appointed for Leigh Library as part of the Library Review scheme and the final works at Westcliff Library are on schedule. A carry forward request of £100k will be included in the report to November Cabinet as the works are likely to continue into 2017/18.

Works on the New Museum Gateway Review scheme are not likely to take place in 2016/17 therefore the full budget of £500k will be included as a carry forward request in the report to November Cabinet.

The publication for the Prittlewell Prince Research scheme has been delayed and the full budget of £38k will be required in 2017/18 therefore a carry forward request will be included in the November Cabinet report.

The Pump Priming budget of £333k is to be used as match funding for a bid to the Heritage Lottery Fund for works on Southchurch Hall. The bid is still at the development stage therefore the full budget will be carried forward in the report to November Cabinet.

A bid for external funding is being prepared for works at Southchurch Park Bowls Pavilion and there is currently £20k in the budget to match fund this. It is unlikely that the bid will be finalised in 2016/17 therefore the full budget will be required in 2017/18 and a carry forward request will be put forward in the report to November Cabinet.

A new budget of £56k to be funded from revenue contributions will be added to the capital programme in the report to November Cabinet in respect of the purchase of three bronze Dutch fortress cannons.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on Southend Pier and the City Deal Incubation Centre as well as the Coastal Communities Fund.

Work is on-going for the design to maximise opportunity of additional office space at the Incubation Centre. These works are subject to funding confirmation from the Environment for Growth (E4G). Spend is not expected during 2016/17 therefore the full budget of £44k will be included as a carry forward request in the report to November Cabinet.

The Three Shells Lagoon is complete and was officially opened on 21st July. The only outstanding works relate to a toilet block which is scheduled for completion in early November 2016.

Several projects are planned for 2016/17 under the Property Refurbishment Programme including works at Priory Park yard, Campfield Road toilets, Belfairs Park drainage investigations and Central Museum windows. Some of these works require listed building approval therefore they are likely to take place later in the year.

The Prince George extension works involve concrete trials which will be going ahead in 2016/17 at a cost of approximately £200k. The tenders are going out in October with a view to starting works in November. The remaining budget will be required once the trial is completed which is likely to be in 2017/18 therefore a carry forward request of £976k will be included in the report to November Cabinet.

Coastal Defence and Foreshore

The cliff stabilisation scheme on Clifton Drive is working to remediate the cliff slip and reinforce it against further slippage. The project has progressed substantially and is approaching completion. Installation of the final section of cascade stairs commenced on 10th October and the contractor will be adjusting the footway levels to suit. All other areas on the site are now open and final landscaping works will take place before the end of the financial year.

Funding totalling £160k from the Environment Agency has been received as part of the Southend Shoreline Strategy. Strategy development is currently underway and a budget of £160k will be added to the programme in the report to November Cabinet.

Highways and Infrastructure

A scheme to invest in the highways infrastructure to reduce long term structural maintenance and improve public safety has been approved for 2016/17. The works are based on priorities identified by the outcome of the asset management condition survey.

Four out of five of the schemes have now been completed with the final scheme to be completed by the end of October.

A grant of £65k has been received from the Department for Transport for the repair of potholes throughout the Borough. This grant has been secured for the next 5 years.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The luminaires installation is expected to complete by the end of October. Works to replace concrete columns on the seafront have commenced and the completion date is scheduled by the end of January 2017. 20 base stations have now been installed as part of the Central Management System (CMS) works.

Parking Management

A new scheme to improve car park surfacing, structures and signage and to replace pay and display machines in order to maximise capacity and usage is taking place in 2016/17. The scheme will aim to rationalise and upgrade pay and display equipment across all car parks, surface improvements at East Beach, lighting upgrades at Belton Gardens and layout alterations to improve accessibility and security at University Square. A new contract is in place and detailed plans for car park improvements are underway.

Section 38 and Section 106 Schemes

There are a number of S38 and S106 schemes all at various stages. The larger schemes include works to Shoebury Park enhancement and Fossetts Farm bridleway works.

Schemes totalling £1.245million have been identified as taking place in 2017/18 and a carry forward request will be included in the report to November Cabinet.

The Lidl Progress Road works took place in a previous financial year therefore the budget of £26k will be removed from the programme in the report to November Cabinet.

Local Transport Plans (LTP Schemes)

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

Local Growth Fund

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership to draw down the 2016/17 funding. Further work is underway for the final bridge and highways maintenance business cases for 2016/17 onwards.

The 2016/17 works on Kent Elms are focusing on the design and construction of the main works. The final design has now been agreed. Highways works tender documents have now been received and are currently being assessed.

The works to the Bell junction will be focusing on options to put forward for the business case. Pedestrian surveys have now been commissioned.

Bridge and Highway Maintenance works will be focusing on investigation works for improvements to the A127 corridor and supporting Kent Elms works. Surfacing is now complete to the east bound section of the A127 from boundary to just prior to the Progress Road improvement works and in the vicinity of Bellhouse Lane. Further surveys for drainage, traffic data, lighting and safety barriers are yet to be undertaken.

A carry forward request of £425k will be included in the report to November Cabinet on the A127 Growth Corridor scheme to continue works into the new financial year.

Transport

The final account is still being negotiated with the contractor for the main works on the A127 Tesco junction improvements. The Road Safety Audit report has been reviewed with minor adjustments being carried out on traffic signals as necessary.

Minor adjustments to traffic signals on Progress road are yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects.

Energy Saving Projects

The ventilation for the Beecroft and Central Museum Energy project is currently in final design. The lift installation has been slightly delayed therefore £200k of the current budget will be included as a carry forward request in the report to November Cabinet.

As part of the Energy Efficiency Projects, surveys on the pier and three lighting schemes are currently being finalised. £150k of the current budget will be required in 2017/18 therefore a carry forward request will be included in the report to November Cabinet.

The Solar PV Project is currently at the tender stage. Some of the works are likely to take place in 2017/18 therefore a carry forward request of £460k will be included in the November Cabinet report.

The solar panels at Southend Adult Community College and Temple Sutton School are now live and the efficiency elements works took place over the summer. Planning permission has been received for the biomass boiler at Southend Adult Community College and the works are taking place during October 2016. The pool cover and heat pump for Temple Sutton Primary School has been designed and agreed with the school.

Summary

Carry forward requests to be included in the report to November Cabinet are Library Review for £100k, New Museum Gateway Review for £500k, Prittlewell Prince Research for £38k, Pump Priming for £333k, Southchurch Park Bowls Pavilion for £20k, Belton Hill Steps for £50k, City Deal Incubation Centre for £44k, Prince George extension works for £976k, S106/S38 schemes for £1.245million, A127 Growth Corridor for £425k, Beecroft and Central Museum Energy project for £200k, Energy Efficiency Projects for £150k and Solar PV Projects for £460k.

Budgets will be added to the programme for Southend Shoreline Strategy for £160k and Dutch Fortress Cannons for £56k.

£26k will be removed from the programme for the S106 Lidl Progress Road works.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2016/17 is £10.930million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Forecast Variance to Year End 2016/17 £'000	Previous Forecast Variance to Year End 2016/17 £'000
Decent Homes Programme	6,958	1,428	4,919	(2,039)	-
Council House Adaptations	500	195	500	-	-
Sheltered Housing Remodelling	345	-	345	-	-
Other HRA	3,127	1,647	3,117	(10)	-
Total	10,930	3,270	8,881	(2,049)	-

The actual spend at 30th September of £3.270million represents 30% of the HRA capital budget.

Decent Homes Programme

The works being undertaken now relate to Decent Homes failures which occur within the financial year and no works are being undertaken in advance. There is also a need to undertake more infrastructure works such as structural integrity works of blocks and common areas. These types of works require more detailed surveying and planning. Due to this change, the Decent Homes Programme will be reduced in 2016/17 by £1.069million and this will be included in the report to November Cabinet. Carry forward requests will also be included for £400k on the Environmental Health and Safety works scheme and £570k on the Common Areas Improvements Scheme.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2016/17.

Sheltered Housing Remodelling

A proposal for the use of this budget will go forward to November Cabinet and more details will be known if these works are approved.

Other HRA

The plan for the HRA Land Review scheme is to construct 18 housing units within the Shoeburyness ward. Building works are progressing well. All external brickwork is now complete on all sites and the contractor gave the 8 week notice for completion on 26th September for Exeter Close and Bulwark Road. A total of four three bedroom houses and

one two bedroom house are scheduled for hand over on week commencing 14th November. Other sites are progressing well with a schedule for completion by spring 2017 for part of Ashanti and a phased delivery for the remainder of this site,

The final account for the new build at 32 Byron Avenue has now been paid and the remaining budget of £10k will be removed from the programme in the report to November Cabinet.

Summary

Carry forward requests included in the report to November Cabinet are for £400k on the Environmental Health and Safety works and £570k on the Common Area Improvements.

Budgets to be removed from the capital programme at November Cabinet include Decent Homes projects for £1.069million and 32 Byron Avenue for £10k.

Summary of Capital Expenditure at 30th September 2016

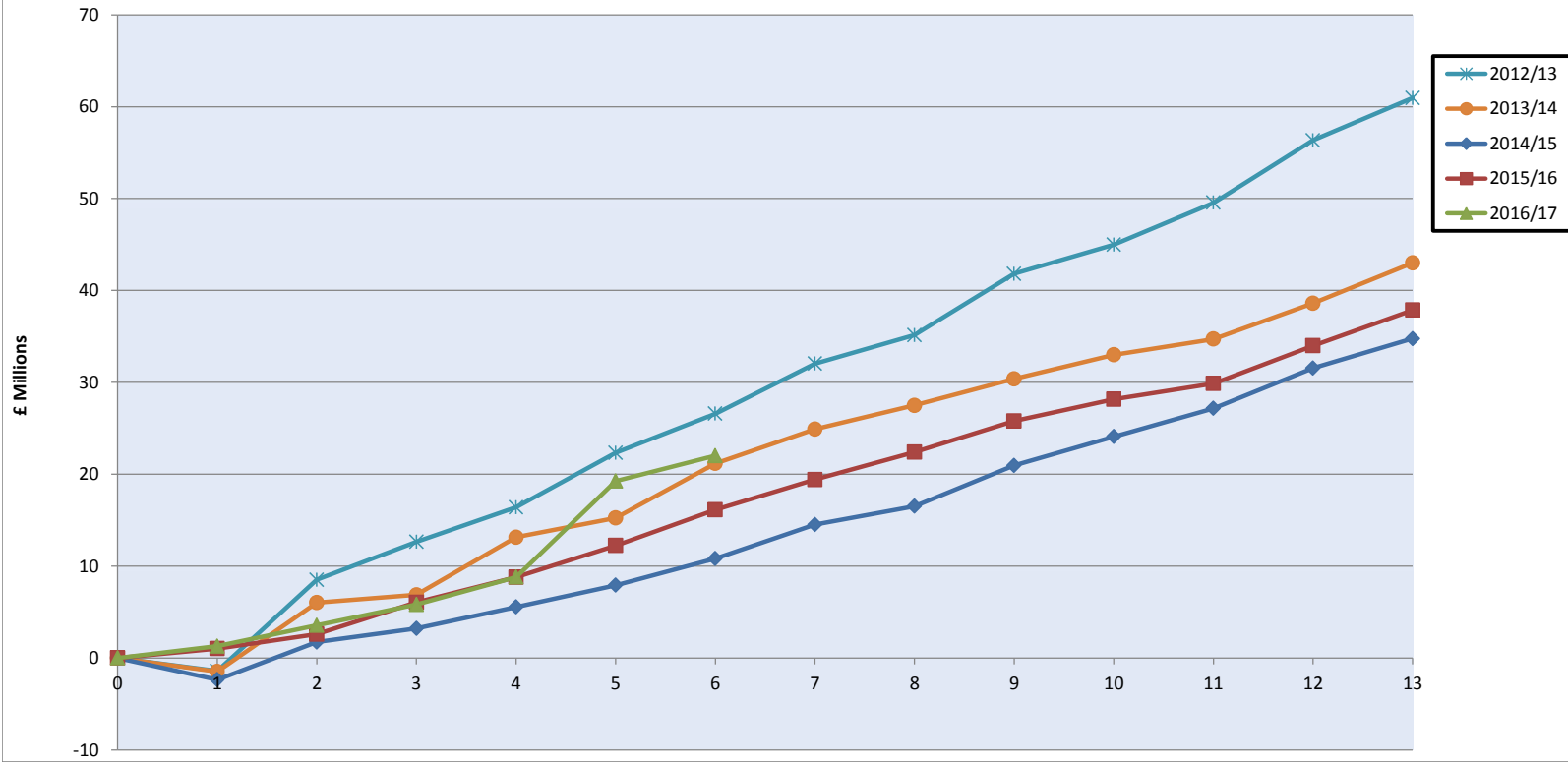
Appendix 1

	Original Budget 2016/17 £000	Revisions £000	Revised Budget 2016/17 £000	Actual 2016/17 £000	Forecast outturn 2016/17 £000	Forecast Variance to Year End 2016/17 £000	% Variance
Chief Executive	11,459	5,776	17,235	1,648	14,519	(2,716)	10%
People	13,365	964	14,329	8,740	12,612	(1,717)	61%
Place	37,853	(3,771)	34,082	8,356	29,731	(4,351)	25%
Housing Revenue Account	10,773	157	10,930	3,270	8,881	(2,049)	30%
	<u>73,450</u>	<u>3,126</u>	<u>76,576</u>	<u>22,014</u>	<u>65,743</u>	<u>(10,833)</u>	<u>29%</u>
Council Approved Original Budget - February 2016	73,450						
Chief Executive amendments	100						
People amendments	-						
Place amendments	(162)						
HRA amendments	-						
Carry Forward requests from 2015/16	4,218						
Accelerated Delivery requests to 2015/16	(2,807)						
Budget re-profiles (June Cabinet)	(134)						
New external funding	1,911						
Council Approved Revised Budget - June 2016	<u>76,576</u>						

Actual compared to Revised Budget spent is £22.014M or 29%

Appendix 2

Capital programme Delivery
Cummulative Capital Expenditure 2012/13 to 2016/17



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0